



## ADDENDUM 1

September 27, 2023

Pages: Three (3) pages

**PROJECT NUMBER: 08-23-003**

**PROJECT: Strategic Planning and Continuous Improvement Consulting Services RFP**

**DUE: Monday, October 9, 2023**

**This addendum does not change the bid due date or time.**

Respondent must acknowledge receipt of this addendum with their submittal.

### QUESTIONS

1. Will a copy of the Q&A be made available?
  - a. **Yes, there is a link on the college's webpage of the Virtual Q&A Session Video and a link for the Transcript of Q&A Session.**
  - b. <https://www.waubonsee.edu/local-businesses-employers-and-vendors/bidrfprfi-opportunities>
2. Will a list of the other firms be made available for collaboration?
  - a. **Yes, the list is made part of this addendum.**
3. Is there any room for an extension period between the Q&A period, (last addendum) on Oct. 3rd and the Oct. 9th due date to allow for groups more time to include any revisions to answers that may need changing once the questions are answered?
  - a. **The college is not extending the final due date at this time.**
4. Question regarding the utilization agreement. As we will be meeting the goal 100% through self-performance, do we still need to fill out part 2 of that form? I originally was putting N/A in some of the required questions, but I see it also asks for signatures. Would you like me to duplicate the information from the vendor forms to the certified BEP information requirements?
  - a. **Yes, please complete all pages as required in the form.**
5. Is there a page limit for our submittal, only 30 pages?
  - a. **No page limit.**
6. Should the writing of the proposal follow Q&A style?
  - a. **Not required, just need to address questions.**
7. Will the selection process be an internal process or will WCC engage a 3<sup>rd</sup> party?
  - a. **Internal**

8. Can a Vendor respond to only their piece of the equation?
  - a. **Yes, however, WCC will still require collaboration to complete project.**
  
9. Is there a project timeline and end dates for Master plans?
  - a. **No dates, however, would need to launch soon.**
  
10. Does WCC have separate student headcount and growth goals?
  - a. **No**
  
11. How is this project being funded, grant, etc.?
  - a. **We do not see funding being an obstacle.**
  
12. What will be required for Business process improvement?
  - a. **To begin with, support and identification of methodology to be used. Also, support on how to continue process improvement internally.**
  
13. What system does the college use?
  - a. **Banner for HR, Finance and Financial Aid.**
  
14. For tech and facilities plans, how would the cost proposal be determined if we don't have the full strategic plan?
  - a. **Segment out pieces that can be determined.**
  
15. Is the old Master Plan still being used?
  - a. **No, so much has changed since Covid.**
  
16. Do you have community research information?
  - a. **Everything is listed on website.**
  
17. Is there a specific budget?
  - a. **There is no budget in mind currently.**

Column1 Company	City	State	Phone	Contact	Email
Brailsford & Dunleavy	Chicago	IL	312-799-4600	Ryan Jensen	<a href="mailto:rjensen@bdconnect.com">rjensen@bdconnect.com</a>
Brailsford & Dunleavy	Chicago	IL	312-799-4600	Douglas Kotlove	<a href="mailto:dkotlove@bdconnect.com">dkotlove@bdconnect.com</a>
CampusWorks	Bradenton	FL	941-316-0308	Sandy Holt	<a href="mailto:sholt@campusworks.com">sholt@campusworks.com</a>
Crowe LLP	Oak Brook	IL	312-899-5316	Andrea Prena	<a href="mailto:andrea.prena@crowe.com">andrea.prena@crowe.com</a>
Demonica Kemper Architects	Chicago	IL	312-496-0000	Dominick Demonica	<a href="mailto:ddemonica@dka-design.com">ddemonica@dka-design.com</a>
Design Workshop	Chicago	IL	312-360-1736	Manisha Kaul	<a href="mailto:mkaul@designworkshop.com">mkaul@designworkshop.com</a>
Design Workshop	Chicago	IL	312-360-1736	Sara Egan	<a href="mailto:segan@designworkshop.com">segan@designworkshop.com</a>
Design Workshop	Chicago	IL	312-360-1736	Grace James	<a href="mailto:gjames@designworkshop.com">gjames@designworkshop.com</a>
BEP Doctums Global LLC	Mount Prospect	IL	312-804-7506	Joe Street	<a href="mailto:joe.street@doctums.com">joe.street@doctums.com</a>
BEP Doctums Global LLC	Mount Prospect	IL	312-804-7506	Fred Harkrider	<a href="mailto:fred.harkrider@doctums.com">fred.harkrider@doctums.com</a>
Focused Schools	San Francisco	CA	844-957-2466	Ashley Santiago	<a href="mailto:asantiago@focusedschools.com">asantiago@focusedschools.com</a>
BEP Ford-Bey & Associates	Chicago	IL	312-919-5623	Doresah Ford-Bey	<a href="mailto:doresahfordbey@gmail.com">doresahfordbey@gmail.com</a>
GP Strategies	Columbia	MD	443-367-9600	Christopher Davis	<a href="mailto:cdavis1@gpstrategies.com">cdavis1@gpstrategies.com</a>
GP Strategies	Columbia	MD	443-367-9600	Annie McManus	<a href="mailto:amcmanus@gpstrategies.com">amcmanus@gpstrategies.com</a>
GP Strategies	Columbia	MD	443-367-9600	Cheryl Jackson	<a href="mailto:cjackson2@gpstrategies.com">cjackson2@gpstrategies.com</a>
Hanover Research	Arlington	VA	202-559-0050	Molly McEwan	<a href="mailto:mmcewan@hanoverresearch.com">mmcewan@hanoverresearch.com</a>
Hanover Research	Arlington	VA	202-559-0050	Amy Kurfist	<a href="mailto:akurfist@hanoverresearch.com">akurfist@hanoverresearch.com</a>
Huron Consulting Group	Chicago	IL	312-583-8700	Amy Haberman	<a href="mailto:ahaberman@hcg.com">ahaberman@hcg.com</a>
Huron Consulting Group	Chicago	IL	312-583-8700	Jonathan Krasnov	<a href="mailto:jkrasnov@hcg.com">jkrasnov@hcg.com</a>
Huron Consulting Group	Chicago	IL	312-583-8700	Carolyn Farley	<a href="mailto:cfarley@hcg.com">cfarley@hcg.com</a>
Huron Consulting Group	Chicago	IL	312-583-8700	Elizabeth Mays	<a href="mailto:emays@hcg.com">emays@hcg.com</a>
Interact	LaCrosse	WI	608-781-8495	Kenzie McCoy	<a href="mailto:kenzie.mccoy@interactcom.com">kenzie.mccoy@interactcom.com</a>
Legat Architects	Chicago	IL	312-505-3358	Michael Lundeen	<a href="mailto:mlundeen@legat.com">mlundeen@legat.com</a>
BEP Level-(1) Global Solutions, LLC	Chicago	IL	312-202-3300	Thomas McElroy	<a href="mailto:tmcelroy@level-1.com">tmcelroy@level-1.com</a>
Measurement Inc.	Durham	NC	919-683-2413	Shelly Menendez	<a href="mailto:smenendez@measinc.com">smenendez@measinc.com</a>
BEP netlogx LLC	Indianapolis	IN	317-536-6046	Connor Stader	<a href="mailto:cstader@netlogx.com">cstader@netlogx.com</a>
Perkins+Will	Chicago	IL	312-755-0770	Michael Dolter	<a href="mailto:michael.dolter@perkinswill.com">michael.dolter@perkinswill.com</a>
SmithGroup JJR	Chicago	IL	312-641-6756	Paul Wiese	<a href="mailto:paul.wiese@smithgroupjjr.com">paul.wiese@smithgroupjjr.com</a>
Wipfli LLP	Reston	VA	815-484-5618	Sean Grennan	<a href="mailto:sean.grennan@wipfli.com">sean.grennan@wipfli.com</a>