

MINUTES
WAUBONSEE COMMUNITY COLLEGE
Board of Trustees
Regular Board Meeting

September 21, 2022

I. Convene Open Session

The regular meeting of the Board of Trustees of Waubonsee Community College, Community College District 516, Kane, Kendall, DeKalb, LaSalle, and Will Counties, IL, convened at 6:00 p.m. on Wednesday, September 21, 2022, in the Community Board Room of Dickson Center, Route 47 at Waubonsee Drive, Sugar Grove, IL.

Roll call found the following board members present: Juan Chiu; Jimmie Delgado; Rick Guzman; Patrick Kelsey; James K. Michels, P.E.; Rebecca D. Oliver; Greg Thomas; and Tina Willson; staff members present: Dr. Christine J. Sobek, Douglas E. Minter, Dr. Diane Nyhammer, Dr. Jamal Scott, Dr. Melinda Tejada, Dr. Nour Al Naber, Mary Baccheschi, Keith Bickley, Pam Brooks, Maribeth Brown, Adam Burke, Kim Caponi, Amy Chaaban, Jason Chatman, Mark Crawford, Tracey Dosch, Darla Essalih, Ellen Field, Amy Frankel, Teri Fuller, Dr. Emily Heller, Scott Hollenback, Justin Hoshaw, Elier Iseli, Debra Kayes Halpern, Dan Larsen, Dr. Mark Lathan, Todd Laufenberg, Dr. Aaron Lawler, Tracy Limbrunner, Jennifer McGuire, Lilia Mendoza, Dr. Tracy Metcalf, Kevin Modaff, Michael Moran, Jessica Moreno, Melissa Morgan, Suzette Murray, Courtney Nomiya, Linda O'Connell-Knuth, Dr. Scott Peska, Dan Portincaso, Kathleen Randall, Jennifer Showalter, Steven Skaggs, Jo Lynn Theobald, Heather Weber, Stephanie Wennmacher, and Luke Winkelmann; and featured guest Diana Vickery.

II. Financial Reports

A. Public Hearing on the FY2023 College Budget

The public hearing on the FY2023 college budget was held at 6:00 p.m. No comments on the budget were presented. The board, on a motion by Mr. Delgado and seconded by Mr. Kelsey, unanimously approved the closing of the public hearing at 6:01 p.m.

III. Recognition

A. Presentation of Memoir Gift to Waubonsee Community College

Dr. Scott Peska, Assistant Vice President of Student Services and Alumni Relations, recognized Waubonsee Alumna Diana Vickery and her memoir, "Dream Job: Memories of Waubonsee Community College's Early Years (1968-1971)."

III. Recognition (continued)

B. Featured Program and Faculty – Developmental Education

Dr. Diane Nyhammer, Vice President of Educational Affairs, introduced Jessica Moreno, Dean for Academic Support, who recognized the Developmental Education Program and Developmental Education faculty members: Maribeth Brown, Assistant Professor of Mathematics Developmental Education; Ellen Field, Professor of Mathematics Developmental Education; Teri Fuller, Professor of English Developmental Education; Michelle Lindquist, Associate Professor of English Developmental Education; Joshua Mattern, Professor of English Developmental Education; Melissa Morgan, Assistant Professor of Mathematics Developmental Education; and Jo Lynn Theobald, Associate Professor of Mathematics Developmental Education.

C. Introduction of New Full-Time Faculty Members

Dr. Nyhammer introduced full-time faculty members: Dr. Nour Al Naber, Instructor of Business; Debra Kayes Halpern, Instructor of Art Foundations; and Courtney Nomiyama, Librarian. Dr. Melinda Tejada, Vice President of Student Development and Executive Director of the Foundation, introduced full-time faculty member: Dr. Tracy Metcalf, Counselor.

IV. Public Comment

A. General Public Comment

1. Martine Stuckey of Geneva, IL addressed the board. The submitted topic was fiscal responsibility.
2. Robert Buitron of Geneva, IL addressed the board. The submitted topic was fiscal responsibility.

V. Executive Session

The board, on a motion by Mr. Kelsey and seconded by Mr. Delgado, unanimously voted to adjourn to executive session at 6:46 p.m. in accordance with Section 2a of the Open Meetings Act where the board discussed items covered under the following exceptions: discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

VI. Reconvene to Open Session

The board reconvened in open session at 7:13 p.m. Roll call found the following board members present: Juan Chiu; Jimmie Delgado; Rick Guzman; Patrick Kelsey; James K. Michels, P.E.; Rebecca D. Oliver; Greg Thomas; and Tina Willson; and staff members present: Dr. Christine J. Sobek, Douglas E. Minter, Dr. Diane Nyhammer, Dr. Jamal Scott, Dr. Melinda Tejada, Mary Baccheschi, Robin Borgione, Kim Caponi, Stephanie Carreno, Darla Essalih, Terence Felton, Mary Greenwood, Dan Larsen, Karen Marker, Suzette Murray, Michele Needham, Dr. Lisa Richardson, and Stephanie Wennmacher.

VII. Communications

A. Association of Community College Trustees

B. American Association of Community Colleges

C. Illinois Board of Higher Education

D. Illinois Community College Board

1. ICCB Program Review Report

The FY2021 ICCB Program Review Report has been submitted.

2. ICCB Monthly Newsletter

A copy of the ICCB monthly newsletter for September 2022 was provided.

E. Illinois Community College Trustees Association

1. ICCTA Meetings – September 9-10, 2022

Trustee Tina Willson and Dr. Christine Sobek, President, reported on the ICCTA meetings held September 9-10, 2022 at the Crowne Plaza Hotel in Springfield, IL.

2. ICCTA Meetings – November 11-12, 2022

Dr. Sobek commented that ICCTA meetings are scheduled for November 11-12, 2022 at the DoubleTree Suites by Hilton Hotel and Conference Center in Downers Grove, IL.

F. President's Report

In her report to the board, Dr. Sobek:

- announced that a Board of Trustees Special Meeting has been scheduled for October 5, 2022 to discuss and review plans for the proposed career and technical education building; and
- highlighted the Certificate of Achievement for Excellence in Financial Reporting that was awarded to Waubonsee by the Government Finance Officers Association (GFOA) of the United States and Canada for our annual comprehensive financial report for the fiscal year ended June 30, 2021. Dr. Sobek congratulated the Finance team for their outstanding efforts and shared that this is the 23rd consecutive year that the college received this award.

VII. Communications (continued)

G. Institutional Reports

1. Waubonsee Community College Foundation Annual and Quarterly Board Meetings

Trustee James Michels, in his role as Waubonsee Board of Trustees Liaison for the Foundation Board of Directors, reported on the Waubonsee Community College Foundation Annual and Quarterly Board Meetings held on September 13, 2022. In addition, Dr. Tejada recognized Foundation staff members Robin Borgione, Administrative Coordinator Development; Stephanie Carreno, Development Manager; and Karen Marker, Development Administrative Coordinator, and their contributions to the success of the Foundation. Dr. Tejada also shared several highlights from FY2022 and publicly announced the Foundation's new mission and vision statements.

2. FY2023-FY2026 Strategic Enrollment Management Plan

Dr. Jamal Scott, Vice President of Strategy and Community Development, reported on the new FY2023-FY2026 Strategic Enrollment Management (SEM) Plan that outlines key initiatives that the college will focus on to increase total enrollment. The SEM Plan is divided into four categories, and working teams were created to identify objectives to help increase enrollment in their respective areas: recruitment, retention, student finance, and teaching and learning. Stephanie Wennmacher, Executive Director of Marketing and Communications, provided an overview of the recruitment category; Dr. Lisa Richardson, Student Retention Manager, provided an overview of the retention category; Mary Greenwood, Director of Student Financial Aid Services, provided an overview of the student finance category; and Suzette Murray, Assistant Vice President of Education and Workforce Development, provided an overview of the teaching and learning category.

3. Presidential Search Process Update

Michele Needham, Executive Director of Human Resources, shared an update on the progress of the presidential search process. Ms. Needham thanked the Presidential Search Committee members for their hard work and commitment during the process. Updates continue to be posted on the Presidential Search web page.

4. Waubonsee Community College Continuity of Operations in Response to COVID-19

A written update on the continuity of operations at Waubonsee Community College in response to COVID-19 was provided.

VIII. Approval of Consent Agenda

The board, on a motion by Ms. Willson and seconded by Mr. Guzman, unanimously approved the Consent Agenda that contains the following items – Meeting Minutes; Personnel Reports including: part-time and temporary appointments, a full-time retirement, full-time resignations, leave of absence requests, full-time appointment recommendations, full-time grant-funded support staff appointment recommendations, and full-time grant-funded support staff reappointments; and Financial Reports including: payroll reports, accounts payable, and 8 bids/purchases.

A. Meeting Minutes

1. August 17, 2022 Board Meeting Minutes
2. August 17, 2022 Executive Session Meeting Minutes

B. Personnel Reports

1. Part-Time and Temporary Appointments

	Agdanowski, John	Student Worker Public Safety	25 hrs./week	\$15.00/hr.
**	Aguilar, Viviana	Federal Work Study – Bookstore	25 hrs./week	\$14.00/hr.
	Anaya, William	Student Worker Student Retention Outreach	25 hrs./week	\$14.00/hr.
	Andrews, Teagan	Peer Tutor Academic Support	25 hrs./week	\$14.25/hr.
	Brandl, Christine	Access Center for Disability Resources	25 hrs./week	\$40.00/hr.
		Sign Language Interpreter		
**	Brisbon, Dana	Federal Work Study – Student Development	25 hrs./week	\$14.00/hr.
	Chavez, Jackie	Paraprofessional Tutor – Academic Support	25 hrs./week	\$20.00/hr.
	Cofield, Robert	Director of School District Partnerships		\$1,500 Monthly Stipend
**	Dettman, Alice	Federal Work Study – Visual and Performing Arts, Education and Sciences	25 hrs./week	\$14.00/hr.
	Evans, Marleigha	Senior Diversity, Equity and Inclusion Coordinator		\$500 Monthly Stipend
	Farrell, Audrey	Paraprofessional Tutor	25 hrs./week	\$20.00/hr.
	Gonzalez, Juan	Assistant Esports Coach		\$5,200 Stipend
**	Harger, Kara	Federal Work Study - Visual and Performing Arts, Education and Sciences	25 hrs./week	\$14.00/hr.
	Harrison, Timothy	Professional Tutor – Academic Support	25 hrs./week	\$25.50/hr.
**	Herrera, Lesli	Federal Work Study – Student Services and Alumni Relations	25 hrs./week	\$14.00/hr.
	Jaffe, Rosemary	Temporary Bookstore Associate	25 hrs./week	\$15.00/hr.
	Johns, Robin	Temporary Bookstore Associate	25 hrs./week	\$15.00/hr.
	Jordan, Levi	Assistant Volleyball Coach		\$5,200 Stipend
	Kennedy, Nathan	Peer Tutor Academic Support	25 hrs./week	\$14.25/hr.
	Koenig, Jordy	Student Ambassador – Strategy and Community Development	25 hrs./week	\$14.00/hr.
	Kyei, Chris	Student Ambassador – Admissions	25 hrs./week	\$14.00/hr.

VIII. Approval of Consent Agenda (continued)

MacDonald, Kristina	Access Center for Disability Resources Sign Language Interpreter	25 hrs./week	\$45.00/hr.
Marquez, Natasha	Temporary Bookstore Associate	25 hrs./week	\$15.00/hr.
McAllister, Ryan	Assistant Men’s Basketball Coach		\$6,760 Stipend
** McGreevy, Jack	Federal Work Study – Student Development	25 hrs./week	\$14.00/hr.
McMillen, Jeanine	Assistant Dean for Business, Technology and Workforce Education		\$1,500 Monthly Stipend
Metych, John	Assistant Dean for Liberal Arts		\$1,500 Monthly Stipend
O’Connor, Katie	Financial Aid Advisor	25 hrs./week	\$26.50/hr.
Passalacqua, Lily	Peer Tutor Academic Support	25 hrs./week	\$14.25/hr.
Pineda, Yasmine	Student Ambassador – Strategy and Community Development	25 hrs./week	\$14.00/hr.
Phillips, Quinn	Library Circulation Assistant	25 hrs./week	\$17.84/hr.
** Ponce, Cynthia	Federal Work Study – Bookstore	25 hrs./week	\$14.00/hr.
Shaffer, Justice	Temporary Bookstore Associate	25 hrs./week	\$15.00/hr.
** Thomas, Arianna	Federal Work Study – Student Development	25 hrs./week	\$14.00/hr.
Valdez, Margarito	Assessment Assistant 2	5 hrs./week	\$18.95/hr.
** Vargas, Diego	Federal Work Study – Bookstore	25 hrs./week	\$14.00/hr.
Vitas, Paulius	Paraprofessional Tutor – Academic Support	25 hrs./week	\$20.00/hr.

** Paid by grant funds

2. Full-Time Retirement

- a. Maya Tolappa, Assistant Professor of Information Systems, effective December 31, 2022.

3. Full-Time Resignations

- a. Lorrie Stahl, Assistant Dean for Visual and Performing Arts, Education, and Sciences, effective September 2, 2022.
- b. Michelle Arnett, Administrative Specialist Testing Services, effective September 16, 2022.
- c. Gabriel Chacon, Jr., Latinx Engagement Coordinator, effective August 25, 2022.
- d. Dr. Mary Tosch, Student Life Manager, effective August 31, 2022.
- e. Joseph Zappia, Facilities Operations Specialist, effective September 16, 2022.

4. Leave of Absence Requests

- a. Daniel Kero, Voice Systems Supervisor, effective October 1, 2022 through March 31, 2023.
- b. Jessica Moreno, Dean for Academic Support, effective January 4, 2023 through February 27, 2023.

VIII. Approval of Consent Agenda (continued)

5. Full-Time Appointment Recommendations

- a. Laura Elliott, Administrative Specialist Human Resources, at the rate of \$26.22/hr., effective September 6, 2022. Ms. Elliott will resign from her position of Senior Administrative Coordinator Campus Safety and Operations to accept this position.
- b. Lorena Lopez, Senior Student Retention Coordinator, at the rate of \$32.48/hr., effective September 6, 2022. Ms. Lopez will resign from her position of Student Retention Coordinator to accept this position.
- c. Caitlin Simmons, Senior Academic and Career Advisor, at the rate of \$29.96/hr., effective September 19, 2022. Ms. Simmons will resign from her position of Academic and Career Advisor to accept this position.
- d. Jasmine Sims, Senior Access Center Specialist, at the rate of \$24.30/hr., effective August 29, 2022. Ms. Sims will resign from her position of High School Transition Advisor accept this position.
- e. Cidney Smith, Life Science Lab Coordinator, at the rate of \$24.06/hr., effective September 19, 2022.
- f. Tonya Whitlock, Liberal Arts and Sciences Lab Coordinator, at the rate of \$23.33/hr., effective September 6, 2022.

6. Full-Time Grant-Funded Support Staff Appointment Recommendations

- a. Yahayra Garcia, High School Transition Advisor, at the rate of \$23.43/hr., effective September 6, 2022 through September 30, 2022. This position is grant funded. This appointment is contingent upon continuous and sufficient grant funding.
- b. Gerald Houston, High School Transition Advisor, at the rate of \$23.43/hr., effective September 19, 2022 through September 30, 2022. This position is grant funded. This appointment is contingent upon continuous and sufficient grant funding.
- c. Dr. Lisa Machtemes, Early Childhood Access Consortium for Equity Grant Manager, at the rate of \$91,224 annually, effective September 6, 2022 through June 30, 2023. Dr. Machtemes will resign from her position of Pandemic Relief Grant Manager to accept this position. This position is grant funded. This appointment is contingent upon continuous and sufficient grant funding.
- d. Stephanie Mata Gamboa, Upward Bound East Educational Specialist, at the rate of \$21.76/hr., effective September 6, 2022 through August 31, 2023. This position is grant funded. This appointment is contingent upon continuous and sufficient grant funding.
- e. Jenissa Nino, Latinx Engagement Coordinator, at the rate of \$25.90/hr., effective September 6, 2022 through September 30, 2022. This position is grant funded. This appointment is contingent upon continuous and sufficient grant funding.

7. Full-Time Grant-Funded Support Staff Reappointments

Full-time grant-funded support staff reappointments effective October 1, 2022 through September 30, 2023, as presented.

VIII. Approval of Consent Agenda (continued)

C. Financial Reports

1. Payroll Report for Pay Number 15

010100	Education Fund	\$1,515,851.67
010109	Budget Stabilization Fund	3,801.00
020100	Operations and Maintenance Fund	110,189.29
050620	Bookstore	33,842.09
062101	Adult Education-State Basic	11,481.48
062102	Adult Education-Performance	6,199.85
062180	COVID Testing Center	2,817.60
063101	Adult Education-Federal Basic	4,117.24
063107	Perkins Postsecondary	7,442.93
063132	Federal Work Study	2,397.37
063162	Upward Bound East	6,670.61
063165	Upward Bound West	4,604.52
063169	TRIO/Student Support Services	9,588.97
063170	Increasing Retention and Completion	14,018.63
063202	Waubonsee Works	10,025.62
063936	SBDC	5,218.08
120100	Liability/Protection and Settlement	<u>44,290.83</u>
	Final Total:	<u>\$1,792,557.76</u>

VIII. Approval of Consent Agenda (continued)

2. Payroll Report for Pay Number 16

010100	Education Fund	\$1,268,252.18
010109	Budget Stabilization Fund	3,801.00
020100	Operations and Maintenance Fund	107,010.44
050620	Bookstore	32,914.04
062101	Adult Education-State Basic	10,669.42
062102	Adult Education-Performance	5,825.13
062180	COVID Testing Center	84.00
063101	Adult Education-Federal Basic	9,674.28
063107	Perkins Postsecondary	6,971.17
063132	Federal Work Study	2,190.56
063162	Upward Bound East	5,886.65
063165	Upward Bound West	4,352.04
063169	TRIO/Student Support Services	8,884.44
063170	Increasing Retention and Completion	13,758.51
063183	HEERF III	716.25
063202	Waubonsee Works	9,771.86
063936	SBDC	5,117.33
064999	Miscellaneous Restricted Funds	4,400.00
100300	Trust and Agency	500.00
120100	Liability/Protection and Settlement	<u>41,731.38</u>
	Final Total:	<u>\$1,542,510.68</u>

VIII. Approval of Consent Agenda (continued)

3. Accounts Payable for the Period Ending August 31, 2022 and Travel Expenses of the Members of the Board of Trustees and of Employees as presented

010100	Education Fund	\$1,310,191.21
010109	Budget Stabilization Fund	16,765.55
010900	Payroll Clearing Fund	74,974.09
020100	Operations and Maintenance Fund	332,024.59
030100	Operations / Maintenance Restricted	30,376.80
050620	Bookstore	328,641.94
050810	Internal Medical Insurance	634,067.85
050811	Retiree Medical Insurance	6,796.53
062101	Adult Education-State Basic	565.34
062180	COVID Testing Center	76.56
063107	Perkins Postsecondary	776.18
063162	Upward Bound East	31,248.27
063165	Upward Bound West	31,251.71
063169	TRIO/Student Support Services	1,706.28
063170	Increasing Retention and Completion	70,812.36
063184	Governor's Emergency Ed Relief II	8,252.00
063202	Waubonsee Works	65.00
063931	SBDC Supplemental	750.00
063936	SBDC	1,996.81
064122	TRIUMPH	6,252.00
100300	Trust and Agency	8,367.89
120100	Liability/Protection and Settlement	<u>26,599.48</u>
	Final Total:	<u>\$2,922,558.44</u>

VIII. Approval of Consent Agenda (continued)

4. Bids/Purchases:

- a. Purchase of Dell Servers for the Aurora Downtown Campus Data Center
Purchase of Dell servers for the Aurora Downtown Campus data center from Dell Technologies of Round Rock, TX in the amount of \$114,049.17.
- b. Renewal of Salesforce Customer Relationship Management (CRM) Software Subscription
Renewal of the Salesforce Customer Relationship Management (CRM) software subscription from Salesforce, Inc. of San Francisco, CA in the amount of \$70,800 for the coverage period of September 24, 2022 through September 23, 2023.
- c. Renewal of Fire Alarm Maintenance and Testing Services Agreement
Renewal of year four of the fire alarm maintenance and testing services agreement with LaMarco Systems, Inc. of Northbrook, IL in the amount of \$34,450 for the coverage period of October 1, 2022 through September 30, 2023.
- d. Snow and Ice Removal Services for the Aurora Downtown and Plano Campuses for 2022-2023 Winter Season
Award of contract to the lowest qualified bidder for snow and ice removal from SV Enterprises, Inc. of East Dundee, IL, in the estimated amount of \$9,355.19 for the Aurora Downtown Campus, and in the estimated amount of \$43,131.41 for the Plano Campus, for the total estimated cost of \$52,486.60 for the 2022-2023 Winter Season.
- e. Rental of Wheel Loader for 2022-2023 Winter Season
Rental of one Volvo L90G wheel loader and snow push/box attachment from Ahern Rentals, Inc. of Elk Grove Village, IL in the amount of \$25,294.50 for the coverage period of November 1, 2022 through March 31, 2023.
- f. Roof Preventative Maintenance Services Agreement
Purchase of a three-year agreement for Roof Preventative Maintenance Services from Weatherproofing Technologies, Inc., subsidiary of Tremco Incorporated of Beechwood, OH in the amount of \$162,835.96 (\$54,278.65 annually) for the coverage period of November 1, 2022 through October 31, 2025.
- g. Life Safety Services Agreement
Purchase of a three-year agreement for life safety services with US Fire Safety Services, Inc. of Elgin, IL in the amount of \$53,364 for the coverage period of October 1, 2022 through September 30, 2025.
- h. Charter Bus Transportation Services Agreement
Purchase of a charter bus transportation services agreement from Ideal Charter, LLC of Chicago Ridge, IL for the estimated amount of \$120,500 for the coverage period of September 22, 2022 through September 21, 2023.

IX. Consent Agenda Items Removed for Individual Consideration

No Consent Agenda Items were removed for individual consideration.

X. Personnel Reports

A. Full-Time Termination

The board, on a motion by Mr. Delgado and seconded by Mr. Kelsey, unanimously approved the termination of Kerri Wilson, Administrative Specialist Visual and Performing Arts, Education, and Sciences, effective September 21, 2022.

B. Ratification of the Collective Bargaining Agreement Between the Board of Trustees of Waubonsee Community College District #516 and Waubonsee Community College Adjunct Faculty Association – Adult Education

The board, on a motion by Mr. Kelsey and seconded by Mr. Michels, unanimously ratified the Collective Bargaining Agreement between the Board of Trustees of Waubonsee Community College District #516 and Waubonsee Community College Adjunct Faculty Association – Adult Education for the period of July 1, 2022 through June 30, 2024.

C. Ratification of the Collective Bargaining Agreement Between the Board of Trustees of Waubonsee Community College District #516 and Waubonsee Community College Adjunct Faculty Association – Credit

The board, on a motion by Mr. Thomas and seconded by Mr. Guzman, unanimously ratified the Collective Bargaining Agreement between the Board of Trustees of Waubonsee Community College District #516 and Waubonsee Community College Adjunct Faculty Association – Credit for the period of August 16, 2022 through August 15, 2025.

D. Faculty Tenure Recommendation

The board, on a motion by Mr. Delgado and seconded by Ms. Willson, unanimously approved the faculty tenure recommendation, effective spring semester 2023, as presented.

XI. Policy Reports

XII. Curriculum Reports

XIII. Buildings and Grounds

A. Construction and Renovation of College Facilities Update

A written Construction and Renovation of College Facilities Update was provided.

B. Career and Technical Education Building Update

A written Career and Technical Education Building Update was provided.

XIV. Financial Reports

A. Adoption of the FY2023 College Budget and Resolution No. 23-01

The board, on a motion by Mr. Kelsey and seconded by Mr. Michels, unanimously approved the FY2023 college budget and Resolution No. 23-01 as presented.

B. Treasurer's Report for the Month of August 2022

The Treasurer's Report for the month of August 2022 was accepted by the board and placed on file.

C. FY2022 Year-End Transfers

The board, on a motion by Mr. Guzman and seconded by Ms. Willson, unanimously approved the FY2022 year-end transfers as presented.

D. Approval of Property Tax Abatement for TMF Management, LLC

The board, on a motion by Mr. Thomas and seconded by Mr. Kelsey, unanimously approved the property tax abatement for TMF Management, LLC, as presented.

E. Bids/Purchases:

1. Oracle Consulting Services Agreement

The board, on a motion by Ms. Willson and seconded by Mr. Delgado, unanimously approved the purchase of the Oracle consulting services agreement from Mythics, Inc. of Virginia Beach, VA in the amount of \$217,328 for the coverage period of October 1, 2022 through September 30, 2023

2. Replacement of Hardware and Software Support Renewal of NetApp Network Data Storage

The board, on a motion by Mr. Kelsey and seconded by Mr. Delgado, unanimously approved the replacement of hardware and software support renewal of NetApp network data storage from CDW-Government LLC of Vernon Hills, IL in the amount of \$491,142 for the coverage period of September 16, 2022 through September 15, 2025

3. Authorization to Purchase Used Electric/Hybrid Vehicles and Diesel Trucks and Vehicles

The board, on a motion by Mr. Guzman and seconded by Mr. Kelsey, unanimously approved an authorization to preapprove purchases of four used electric/hybrid vehicles and seven used diesel trucks and vehicles, that may exceed \$25,000 per vehicle in some cases, for a total purchase price for 11 vehicles in an amount not to exceed \$300,000, as presented.

XV. Other Reports

XVI. Reconvene to Executive Session

The board, on a motion by Mr. Kelsey and seconded by Mr. Delgado, unanimously voted to adjourn to executive session at 8:17 p.m. in accordance with Section 2a of the Open Meetings Act where the board discussed items covered under the following exceptions: collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

XVII. Reconvene to Open Session

The board reconvened in open session at 9:15 p.m. Roll call found the following board members present: Juan Chiu; Jimmie Delgado; Rick Guzman; Patrick Kelsey; James K. Michels, P.E.; Rebecca D. Oliver; Greg Thomas; and Tina Willson; and staff members present: Dr. Christine J. Sobek, Douglas E. Minter, Dr. Diane Nyhammer, Dr. Jamal Scott, Dr. Melinda Tejada, Mary Baccheschi, Kim Caponi, and Stephanie Wennmacher.

XVIII. Adjournment

The board, on a motion by Mr. Kelsey and seconded by Mr. Guzman, unanimously voted to adjourn the meeting at 9:16 p.m.



Patrick Kelsey
10/19/2022 21:30 CDT
Patrick Kelsey, Secretary
Waubonsee Community College
Board of Trustees