



# Student Conduct Annual Report 2018 - 2019



**WAUBONSEE**  
COMMUNITY COLLEGE

The purpose of this report is to summarize Student Conduct activity during the 2018-19 academic year, defined as August 1, 2018 through July 31, 2019 for this purpose. This annual report includes aggregate data generated from incident reports, informal administrative hearings, student conduct board hearings and sanctions.\*

All alleged violations of the Code of Student Conduct were processed through the office of the Dean for Student Success and Retention, which places procedural due process as a top priority. Any student charged with a violation of the Code was made aware of their rights and responsibilities through a one-page document attached to their notification letter detailing the process and key points in the Code of Student Conduct. Furthermore, students are provided opportunities to ask questions about their rights and the Conduct process prior to the hearing.

The Code of Student Conduct has 21 defined rules and regulations expected of students and an overview of the eight-step conduct process students may experience if charged with a violation. The Code of Student Conduct also lists possible sanctions and the appeal process. It concludes with the college's plagiarism statement. For more information pertaining to the Code of Student Conduct, please review pages 141-156 in the 2018-2019 Student Handbook.

## Executive Summary **2018-19**

Any member of the college community can submit a Waubonsee Intervention Form (WIF) for a variety of reasons, including: report an alleged violation of the Student Code of Conduct, share a concern about a student in need of support, submit a harassment/discrimination concern or document an incident. One WIF can involve one or multiple students. Additionally, students can submit a WIF to file a complaint about a Waubonsee program or employee. All forms can be found on the college's public website at <https://www.waubonsee.edu/student-experience/student-services/student-intervention-support/student-conduct-and-student-complaints-reports>. Student complaints and discrimination/harassment reports are documented in separate reports.

\*All analysis based on Waubonsee data derived from *Maxient* Student Conduct database (8/1/2018 to 7/31/2019)

There were a total of 173 WIF reports submitted in 2018-19. Of these, 128 were related to student conduct or behavioral issues. In some instances, conduct-related reports were submitted by several people regarding the same incident (resulting in multiple WIFs being merged into one case.) In other instances, minor behavioral concerns that didn't warrant conduct charges were referred to Counseling and Student Support.

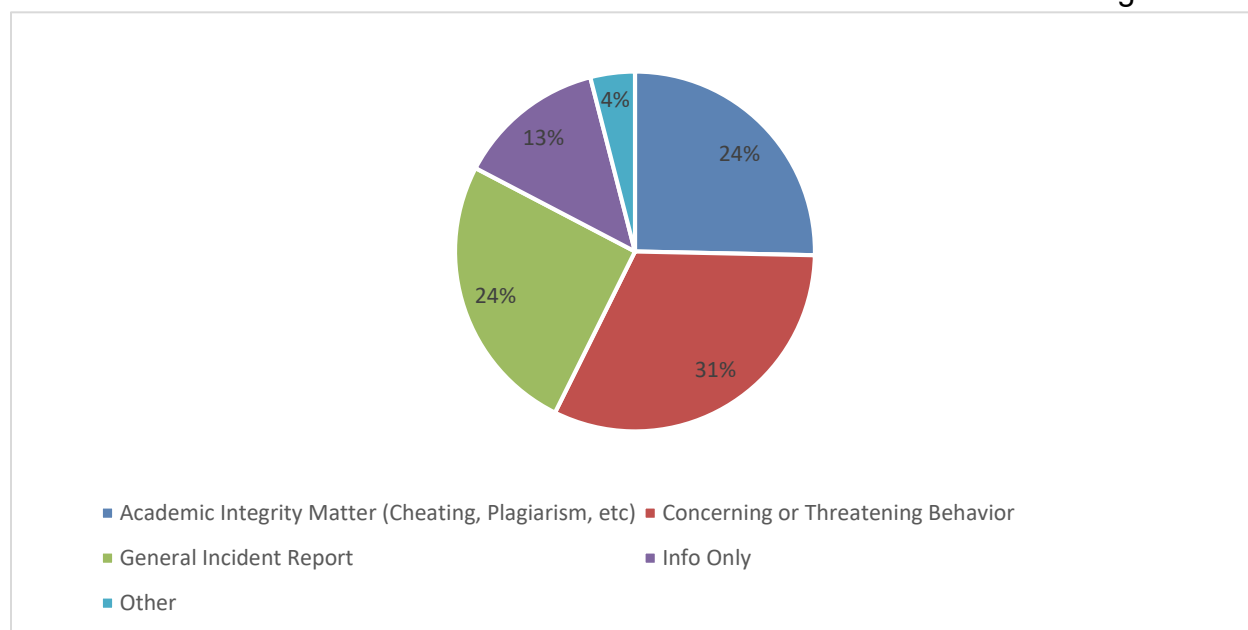
The largest proportion of WIFs (over 30%) were reported as “concerning or threatening behavior,” which is higher than prior years. Academic integrity issues (usually the highest proportion) comprised 24% of all reports. A total of 41 cases involved conduct charges that were referred for Conduct hearings. Of these, 28 were heard by the Student Conduct Board and 13 were conducted as Administrative Hearings.

Of the students found in violation of at least one conduct charge, seven were suspended for at least one semester. This is a larger suspension count than in prior years (two in 2017-18 and three in 2016-17.) No students were expelled. One Conduct case resulted in a college group/team sanction (a “loss of privilege” sanction involving more than 30 students.) This group sanction is not reflected in the individual sanction data discussed later in this report.

## Aggregate Summary of Student Conduct 2018-2019

### Reporting Overview

Of all the Waubensee Intervention Forms (WIFs) submitted, 128 were related to student conduct. The table below illustrates the breakdown of the conduct-related categories.



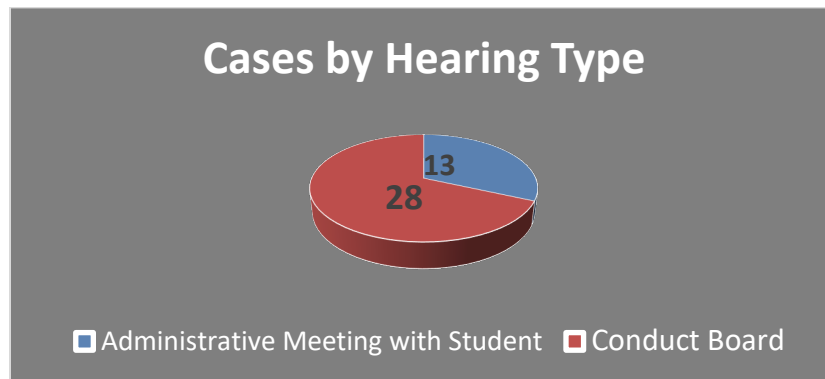
Examples of cases that fell within the conduct categories are provided below:

- **Concerning or threatening behavior** included inappropriate texting to instructors, concerning behavior in the classroom and fighting on campus.
- **Academic Integrity** included plagiarism, cheating on tests and using unauthorized materials for assignments.

- **General incident reports** included inappropriate language, inappropriate sharing on social media and disruptive behavior.
- **Information only reports** included mental health concerns and other concerns that the reporters wished to simply document.
- **Other** included incidents that cannot be classified otherwise, such as an atypical traffic violation on campus.

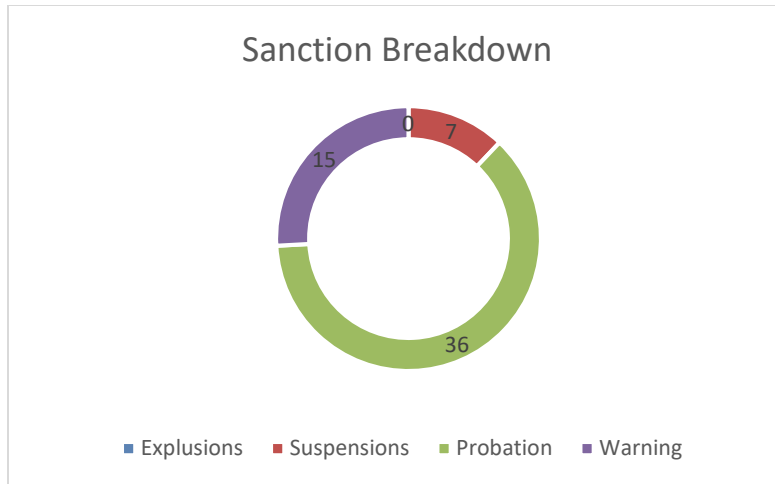
### Conduct Cases

Of the 41 conduct hearing referrals, a total of 28 cases were sent to the Student Conduct Board, and 13 administrative hearings were conducted individually by the Dean for Student Success and Retention and/or the Student Conduct and Compliance Officer. Each Student Conduct Board hearing consisted of no fewer than two faculty members and one student representative.



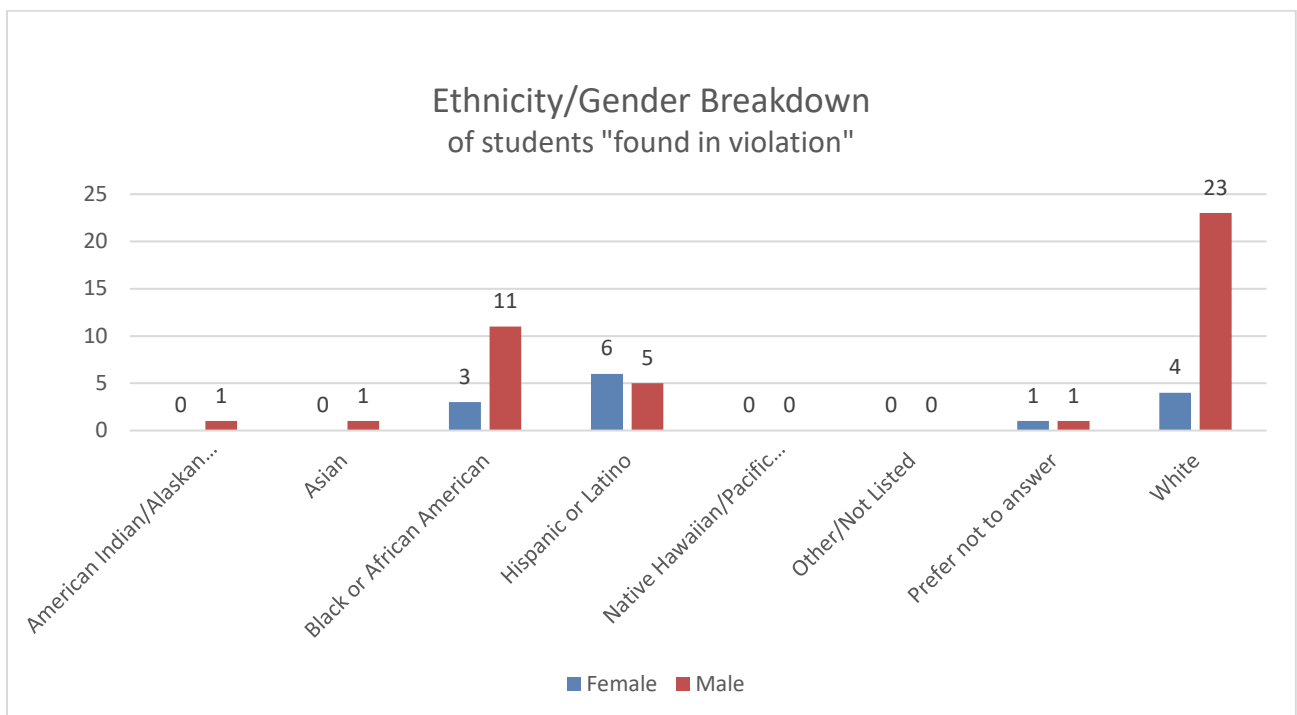
### Most Common Sanctions

Of all the conduct violation findings, there were seven suspensions, 36 probations, 15 warnings, and 40 additional discretionary sanctions.



### Case Count by Student Gender and Ethnicity

Of the students found in violation of at least one conduct charge, 14 were women and 42 were men. Gender distribution was more disproportionate this year than due to one conduct incident that involved a large group comprised of only male students.



## Outreach Efforts 2018-19

Several institutional programs and initiatives support the promotion and maintenance of a safe, supportive campus learning environment. The full Code of Conduct is printed in the Student Handbook each year. Additionally, the college provides several student awareness and prevention programs that directly or indirectly support campus civility, safety and awareness of the Code of Conduct. Below are some examples:

*Know the Code* poster campaign

Conduct training session with student athletes

Presentation on Conduct and Crisis Assessment for Counseling & Advising Coordinating Council

Workshops on WIFs and Conduct reporting for faculty

Student Conduct Information table displays at New Student Orientation, Student Welcome Days and Faculty Orientation fairs

Individual consultations on student behavioral issues with students, faculty and staff (provided by counselors, officer, dean or AVP)

Party Smart Alcohol Awareness program

Mental Health Awareness Days featuring annual community agency fair

Student bystander intervention training

Sexual Violence prevention and awareness activities including T-Shirt project and Walk-a-Mile activity.

## Student Conduct Board 2018-2019

The members of the Student Conduct Board are focused on student learning and remain steadfast in restoring justice through the conduct process in our community. All SCB members participate in mandatory training each year prior to their service on the board. Each Conduct hearing has a quorum (minimum) of two faculty and one student. Several members have served for multiple years. The time and service provided by these dedicated students and faculty members is commendable.

### **Faculty**

David Barreto  
Denise Nakaji  
Elior Iseli  
Dr. Emily Heller\*  
Heidy Kindelin  
Jennifer McGuire  
Judy Reardanz  
Karl Schulze  
Dr. Leatha Ware  
Dr. Lisa Fozio-Thielk  
Marjie Schoolfield\*  
Michael Moran\*  
Nancy Virumbrales  
Pamela Brooks  
Sowjanya Dharmasankar  
Scott Hollenback\*

### **Student**

Autumn Augustine  
David Garcia  
Haley Farren  
Jori Roysdon  
Karen Lopez  
Kristopher Smith  
Madison Hurst  
Robert Jacobsen  
Sam Ochoa

\*indicates that they have also served as chairperson and facilitators of the Student Conduct Board

Questions regarding information found within this report should be directed to Dean for Student Success and Retention at (630) 466-2389 or [studentsuccess@waubonsee.edu](mailto:studentsuccess@waubonsee.edu).

Waubonsee does not discriminate on the basis of race, color, national origin, age, sex, or disability in its programs or activities. Inquiries regarding this policy may be directed to: Michele Needham, Title IX/ADA Coordinator, or Emily Hinton, Section 504 Coordinator, Route 47 at Waubonsee Drive, Sugar Grove, IL 60554, [compliance@waubonsee.edu](mailto:compliance@waubonsee.edu).