



Student Organization Information
Academic Year 2023-2024

Student Organization Name:	
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DEADLINE: This form **must be submitted and on file by September 29, 2023** for Student Life to process any paperwork (e.g. event, funding, travel requests, etc.).

This form should be filled out any time officers or advisors change.

Officer / Advisor Information

President:		X Number:	
Email:		Phone Number:	
Title of Officer 1:			
Student Name:		X Number:	
Email:		Phone Number:	
Title of Officer 2:			
Student Name:		X Number:	
Email:		Phone Number:	
Title of Officer 3:			
Student Name:		X Number:	
Email:		Phone Number:	
Title of Officer 4:			
Student Name:		X Number:	
Email:		Phone Number:	
Advisor:		Email:	
Advisor:		Email:	
Advisor:		Email:	

Our organization agrees to the following: *(please initial next to each statement)*

_____ To abide by policies set forth in the Registered Student Organization Handbook, the Student Handbook, and all Waubonsee Community College administrative policies and regulations.

_____ To abide by local, state, and federal laws and ordinances and to avoid unlawful actions in connection with any of their activities.

Office Use Only: _____ *Date Received:* _____

Registered Student Organizations are required to meet at least once a month during the fall and spring semesters on any Waubensee campus and must have at least 10 members.

Please contact the Student Life Office to schedule meeting rooms.

Meetings			
Date	Time	Campus	Room

Student Completing Form:

Name _____ Signature: _____ Date: _____