



VETERAN AND MILITARY STUDENT CHECKLIST

(Not all steps are applicable to every student)

- Complete New Student Application online at waubonsee.edu/apply

If you are a returning student who has not taken classes for more than two years, complete the Readmission Form instead to update your information and reactivate your student account. Visit waubonsee.edu/readmission

- Meet with Senior Veterans Academic and Career Advisor

- Apply for benefits

- Federal Veteran Educational Benefit. Visit va.gov/education (CH30, CH31*, CH33, CH35, CH1606)

- Illinois State Military Tuition Waivers. Visit isac.org (IVG, ING, MIA/POW).

FYI - If you apply for the Illinois National Guard Grant (ING), you will need to reapply every academic year to continue your eligibility. New applications are available every summer.

- Military Tuition Assistance (TA)**

If eligible for multiple benefits, it may be possible to use more than one at the same time.

- Submit copy of Certificate of Eligibility (CoE) to financialaid@waubonsee.edu

- Complete Free Application for Federal Student Aid (FAFSA) at studentaid.gov/afsa. School code 006931

- Submit official Joint Services Transcript (JST), Community College of the Air Force, and/or previous college transcript to be evaluated for prior college credit.

- Submit college readiness measure and/or complete placement testing.

- English/Writing
- Reading
- Math

- Complete Pre-Registration Review (online)

- Submit Veteran's Enrollment Certification Request (VECR).** Must be completed every semester you wish to apply your federal benefit, state benefit, and/or military tuition assistance.

IMPORTANT: *This form must also be submitted when you add or drop courses after your semester has been certified. Failure to notify our office in a timely manner could result in a higher overpayment.*

DEPENDENT STUDENTS: *If you are using dependent benefit Chapter 35, please include the social security number of the veteran and your payee code when submitting the VECR. This information is considered your VA file number and is required for processing.*

IMPORTANT CONTACTS

For assistance with getting started, academic advising, benefit/referral information, and the evaluation of military training for college credit, please contact:

Carlos Suarez
Senior Veterans Academic and Career Advisor
Student Center, Room 282
(630) 466-2361
csuarez@waubonsee.edu

For assistance with financial aid and veterans' benefits, please contact:

Lindsay Janssen
Financial Aid Veterans Coordinator
Student Center, Room 244
(630) 466-5774
ljanssen@waubonsee.edu

See back for additional steps and benefits.



WAUBONSEE
COMMUNITY COLLEGE



Verify Enrollment for CH30, CH33, CH35 and CH1606

You must verify your attendance through the VA at the end of every month before payment is issued.

MGIB - CH30 and CH1606: Verification of attendance is completed through the VA's W.A.V.E. system by phone at 1-877-823-2378 or online at www.gibill.va.gov/wave

Post 9/11 GI Bill - CH33: You will verify your enrollment by responding to a monthly text from the VA. The VA will contact you after initial certification of your enrollment. You can contact the VA Education Call Center at 1-888-442-4551 to opt into text verification, verify your monthly enrollment by phone, or ensure your phone number is correct in VA's systems.

DEA - CH35: If prompted by the VA, you will need to verify your enrollment through email, text, or online at ask.va.gov

***CH31 Veteran Readiness and Employment (VR&E)**

CH31 or VR&E is available to veterans who have been determined by the U.S. Department of Veterans Affairs to have a service-connected disability rating of at least 10% with a discharge that was not dishonorable.

VR&E will help you explore employment options and address education or training needs.

To apply for CH31, you will need to complete **VA Form 28-1900**.
www.va.gov/careers-employment/vocational-rehabilitation/

****Military Tuition Assistance**

Tuition Assistance (TA) is a Department of Defense (DoD) program. TA rules vary between military branches. Service members must be approved at least 7 days prior to the start of each semester. To get started, you will need to initiate the application process through your specific branch's education center. (**Army TA, Air Force TA, Coast Guard TA, Marine Corps TA, or Navy TA**)

**For more information visit:
waubonsee.edu/veterans**