

# NEW STUDENT APPLICATION



WAUBONSEE  
COMMUNITY COLLEGE

New students who have never attended Waubonsee before are required to complete this New Student Application. *Please refer to the following steps to complete enrollment.*

## NEW CREDIT STUDENTS

### STEP 1. APPLY

Submit our free New Student Application. It gets the process started by assigning you a student ID/X-number. It also allows us to better communicate with you throughout the enrollment process.

[waubonsee.edu/apply](http://waubonsee.edu/apply)

### STEP 2. FIND FINANCIAL RESOURCES

If interested, apply for financial aid as soon as possible. Waubonsee also offers a variety of scholarships that don't need to be paid back, but they do need to be applied for by the February deadline.

[waubonsee.edu/financialaid](http://waubonsee.edu/financialaid) or [waubonsee.edu/scholarships](http://waubonsee.edu/scholarships)

### STEP 3. GET PLACED INTO THE RIGHT COURSES

You will be placed into the right English and math courses based on your high school GPA; ACT/SAT/GED® or HiSet scores; placement testing results; previous coursework (including transitional high school courses); or other measures.

[waubonsee.edu/placement](http://waubonsee.edu/placement)

*Note: Some other classes may require placement testing to meet prerequisite requirements. Students wishing to transfer credits to Waubonsee need to submit official transcripts and complete the online Transcript Evaluation Request Form (TERF) at [mywcc.waubonsee.edu](http://mywcc.waubonsee.edu).*

### STEP 4. CHOOSE CLASSES AND REGISTER

Complete the online Pre-Registration Review (PRR) tutorial, found in mywcc, where you'll learn to use your course placement info, the course catalog and course schedule to select and register for classes.

[mywcc.waubonsee.edu](http://mywcc.waubonsee.edu)

*Note: Pre-Registration Review (PRR) is very helpful, but our Admissions team can offer additional in-person expertise as you build your course schedule.*

Once you have registered for class, your Waubonsee email is activated. Check [mywcc.waubonsee.edu](http://mywcc.waubonsee.edu) for official communications from the college such as messages about financial aid and your tuition/fees.

### STEP 5. ARRANGE FOR PAYMENT

To hold your classes, make a tuition payment arrangement within roughly 48 hours (see website for exact schedule).

- Pay in full (required for less than \$200) or
- Enroll in an interest-free payment plan or
- Provide a verified source (financial aid, scholarships, veterans, or employer/3rd party)

[waubonsee.edu/paying](http://waubonsee.edu/paying)

### STEP 6. VIEW WAUBONSEE 101 AND ATTEND NEW STUDENT ORIENTATION

Get more information on how to succeed at Waubonsee by watching the Waubonsee 101 online presentation. Then come meet new classmates as you learn about Waubonsee's campuses and get help finalizing your course schedule.

[mywcc.waubonsee.edu/101](http://mywcc.waubonsee.edu/101)

## RETURNING/CONTINUING STUDENTS

### STEP 1.

Meet with an Academic and Career Advisor prior to registering (*highly recommended*).

### STEP 2.

If it has been more than two years (six semesters) since you last attended, you will need to submit a Readmit Form before registering.

Visit [waubonsee.edu/readmit](http://waubonsee.edu/readmit).

### STEP 3.

Register for courses in person, by mail, by fax, or online at [mywcc.waubonsee.edu/register](http://mywcc.waubonsee.edu/register). To hold your classes, make a tuition payment arrangement within roughly 48 hours (see [waubonsee.edu/paying](http://waubonsee.edu/paying) for exact schedule).

## NEW NONCREDIT STUDENTS

Students interested in Community Education or Workforce Development courses should complete the Noncredit Registration Form, which can be found in each semester's noncredit schedule and online at [waubonsee.edu/register](http://waubonsee.edu/register).

### QUESTIONS? CALL (630) 466-7900

Admissions . . . . . ext. 5756  
Assessment . . . . . ext. 5700  
Academic and Career Advising . . . . . ext. 2361

Financial Aid . . . . . ext. 5774  
Registration . . . . . ext. 2370

# MAJOR CODES

## ASSOCIATE DEGREES AND CERTIFICATES

### Transfer Degree Codes

#### Associate in Arts (AA)

Art	AA05
Business	AA07
Communication	AA50
Criminal Justice	AA09
Economics	AA10
English	AA15
General Science	AA18
Graphic Art	AA20
History	AA25
Liberal Arts	AA35
Mass Communication	AA40
Music	AA45
Philosophy	AA55
Political Science	AA60
Psychology	AA65
Social Work	AA73
Sociology	AA75
Theatre	AA85
Undecided	AA95

#### Associate in Science (AS)

Biology	AS12
Chemistry	AS20
Clinical Laboratory Science	AS24
Computer Science	AS60
Early Childhood Education	AS32
Education	AS40
General Science	AS48
Geography	AS49
Geology	AS50
Kinesiology	AS62
Mathematics	AS68
Nursing Transfer	AS72
Physical Education	AS76
Physics	AS80
Social/Behavioral Science	AS90
Undecided	AS98

#### Associate in Engineering Science (AES) Transfer Degree

Transfer Degree	AES1
Art Option	AFA1
Music Performance Option	AFA3

#### Associate in General Studies (AGS) Degree and Certificate

General Studies	
AGS Degree	GS10
General Studies Certificate	GS20

### Associate in Applied Science (AAS) Career Degrees and Certificates

<b>Accounting AAS</b>	<b>010A</b>	<b>Early Childhood Education AAS</b>	<b>570B</b>	<b>Phlebotomy Technician</b>	<b>435B</b>
Accounting	013A	Child Care Worker	572B	<b>Surgical Technology</b>	
Payroll and Tax Accounting	015B	ECE Level 2	573D	Operating Room Patient Care Technician	
CPA Preparation		Infant and Toddler		465A	
Post-Baccalaureate	017B	Level 2	574D	<b>Welding Technology AAS</b>	<b>890A</b>
CMA Preparation		Early Childhood		Welding	893C
Post-Baccalaureate	018B	Education Level 3	580A	Advanced Welding	895B
<b>Auto Body Repair</b>		Infant and Toddler		<b>World Wide Web</b>	
Auto Body Repair AAS	700B	Level 3	581A	Website Development AAS	331B
Basic Auto Body Repair	703B	Director Level 1	582A	Web Authoring	337A
Advanced Auto Body Repair	705B	ESL and Bilingual			
<b>Automation Technology</b>		Credential - Level 2	583A		
Automation Technology AAS	735A	ESL and Bilingual			
Automation Technology	736B	Credential - Level 3	584A		
<b>Automotive Technology AAS</b>	<b>710A</b>	ESL and Bilingual			
Automotive Maintenance	713A	Credential - Level 4	585A		
Engine Performance	714A	<b>Emergency Medical Technician</b>			
Automotive		EMT Basic	402A		
Electrical/Electronics	715A	<b>Fire Science Technology AAS</b>	<b>610A</b>		
Automotive Brake/Suspension	716A	Firefighter	612A		
Automotive Transmission/		Company Fire Officer	613D		
Driveline	717B	<b>Health Information</b>			
Automotive Transportation		<b>Technology AAS</b>	<b>110D</b>		
Service Technology AAS	711A	Medical Billing and Coding	118E		
Automotive Recycling	718A	<b>Heating, Ventilation and Air</b>			
Light Duty Diesel Repair	712A	<b>Conditioning AAS</b>	<b>800A</b>		
<b>Business Administration AAS</b>	<b>130C</b>	Heating, Ventilation			
Administrative Assistant	077A	and Air Conditioning	804C		
Management	138B	<b>Human Services AAS</b>	<b>650A</b>		
Marketing	153A	Addictions Counseling	652B		
<b>Computer Aided</b>		Alcohol and Drug Counselor			
<b>Design and Drafting AAS</b>	<b>200A</b>	Post Baccalaureate	655B		
Computer Aided Design		<b>Legal Interpreting:</b>			
and Drafting	209F	<b>English/Spanish</b>	<b>621C</b>		
Computer Aided Design and		<b>Machine Tool Technology</b>			
Drafting - Mechanical	211B	Advanced Manufacturing			
Computer Aided Design and		Technology AAS	840A		
Drafting - Architectural	212A	CNC Operator	843B		
<b>Computer Information Systems</b>		CNC Programmer	844B		
Computer Software		<b>Management - Human Resources</b>			
Development AAS	220D	Human Resources			
Computer Software		Management AAS	131B		
Development	228B	<b>Music</b>			
Computer Support AAS	223A	Audio Production			
Computer Support	243B	Technology	986A		
Office Software Specialist	245A	<b>Nurse Assistant</b>			
Cybersecurity AAS	250A	Basic Nurse Assistant Training	427B		
Cybersecurity	251A	<b>Paralegal</b>			
<b>Construction Management AAS</b>	<b>730B</b>	Paralegal AAS	560A		
Construction Management	732A	Paralegal Post-Degree	562A		

### Non-Degree Majors

Transfer Course Enrollee	ND05
Vocation/Business/	
Office Courses	ND10
Health Vocation Courses	ND15
Tech. & Industry Courses	ND25

For detailed information about all the degrees and certificates offered by Waubonsee, see the college catalog or visit [waubonsee.edu/majors](http://waubonsee.edu/majors)

### Programs with Special Admission Applications

Until you gain official acceptance to these programs, you should use the corresponding codes listed.

<b>Emergency Medical Technician</b>		<b>Medical Assistant</b>	
Emergency Medical Technician-		Medical Assistant	GS10
Paramedic (AAS)	GS10	<b>Registered Nursing</b>	
Emergency Medical Technician-		Nursing AAS	AS72
Paramedic	GS10		
<b>Interpreter Training AAS</b>	<b>GS10</b>		
<b>Massage Therapy</b>			
Massage Therapy	GS10		

# NEW STUDENT APPLICATION



WAUBONSEE  
COMMUNITY COLLEGE

Please print in black ink. Note: If you have never taken a credit class at Waubonsee before, you must complete this entire form and submit it prior to or while registering.

## Section I

First Term of Enrollment:  
(check one)

Fall 20\_\_\_\_  
(Aug. - Dec.)

Spring 20\_\_\_\_  
(Jan. - May)

Summer 20\_\_\_\_  
(June - July)

I am a: (check all that apply)

New Student at Waubonsee

Student using prior college credits toward Waubonsee degree

Financial aid applicant  
(current or future)

Summer student only  
(transfer credit to home institution)

Returning Waubonsee Student

## Section II

Student ID (if known) X \_\_\_\_\_ Social Security # \_\_\_\_\_

First Name: \_\_\_\_\_ Preferred/Chosen Name: \_\_\_\_\_

MI: \_\_\_\_\_ Last Name: \_\_\_\_\_

Previous Last Names: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Legal sex:  M  F

Residential address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ PO Box : \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Have you attended here before?  Y  N

If you are not a resident of Waubonsee District #516,  
in which community college district do you reside? \_\_\_\_\_

## Section III

This information is requested solely to comply with federal and state laws. Your response will not affect consideration of your application or registration.

Are you Hispanic or Latino?  Yes  No

Check one or more of the following race/ethnicity groups:

- |  |   |
|--|---|
| <input type="checkbox"/> American Indian/<br>Alaska Native | <input type="checkbox"/> Native Hawaiian or Other<br>Pacific Islander |
| <input type="checkbox"/> Asian                             | <input type="checkbox"/> Other/Not Listed                             |
| <input type="checkbox"/> Black or African American         | <input type="checkbox"/> Prefer not to answer                         |
| <input type="checkbox"/> Hispanic or Latino                | <input type="checkbox"/> White  |

Of these, what is your primary ethnicity \_\_\_\_\_

## Section IV

I received my High School Equivalency (HSE/GED) Date Received (month/year): \_\_\_\_\_

I am not a high school graduate and have not received my HSE/GED

I am a high school graduate Graduation Date (month/year): \_\_\_\_\_

I am in high school & will graduate Graduation Date (month/year): \_\_\_\_\_

I completed high school early and will graduate later

Name of High School: \_\_\_\_\_

Location: \_\_\_\_\_  
City State

You are accepted to Waubonsee upon receipt of this completed form. Admission to the college does not ensure acceptance to a particular course or program of study. Students interested in disability accommodations should contact the Access Center for Students with Disabilities at (630) 466-7900, ext. 2564.

**Section V**— List the name and code of your intended academic major at Waubonsee from the list.

Name of Major/Program: \_\_\_\_\_ Major Code \_\_\_\_\_

**Section VI**

Which statement most accurately reflects your educational objective and your primary reason for attending Waubonsee?  
(Check all that apply.)

- Prepare for transfer to a four-year college/university
- Improve present occupational skills
- Prepare for a future job/career immediately after attending Waubonsee
- Remedy or review basic academic skills deficiencies
- Pursue non-degree personal interests

**Military Status (choose one)**

- No military service
- Active Duty
- Active Reserve
- National Guard
- Inactive Reserve
- Veteran
- Dependent of a veteran or service member
- Survivor of a veteran or service member

**Section VII**— What is the highest level of education attained in the U.S. by your

- Mother:**  High school diploma     GED     Some college     Associate Degree     Bachelor's Degree  
 Graduate Degree     No high school diploma or GED     Unknown
- Father:**  High school diploma     GED     Some college     Associate Degree     Bachelor's Degree  
 Graduate Degree     No high school diploma or GED     Unknown

**Section VIII**— List all colleges previously attended.

Name of College	City and State	Start Date	End Date	Degree/Certificate (if any)

**Document Retention.** All documents submitted to Waubonsee Community College for admission purposes become the property of the college. Documents will not be released to students nor will they be forwarded to other educational institutions or agencies.

**Section IX**— I hereby certify that, to the best of my knowledge, the information furnished is true and complete. I understand that if it is found to be otherwise, it is sufficient cause for dismissal.

X

Signature

Date

**Mail or return your completed form to:**

Waubonsee Community College  
 Admissions  
 Student Center, Room 260  
 Route 47 at Waubonsee Dr.  
 Sugar Grove, IL 60554-9454  
 Phone: (630) 466-5756  
 Fax: (630) 966-4839

All information provided to Waubonsee will be kept confidential in accordance with the Family Educational Rights and Privacy Act of 1974. (Public Law 93-380)

Waubonsee does not discriminate on the basis of any individual's actual or perceived race, color, creed, religion, gender, gender identity, sex, sexual orientation, age, national origin, ancestry, veteran's status, military status, unfavorable discharge from military service, marital status, order of protection status, pregnancy, disability, citizenship status or any other characteristic protected by law in its programs or activities. Inquiries regarding this policy may be directed to: Michele Needham, Title IX/ADA/Section 504 Coordinator, Route 47 at Waubonsee Drive, Sugar Grove, IL 60554, [compliance@waubonsee.edu](mailto:compliance@waubonsee.edu).

FOR OFFICE USE ONLY

Processed By

Date