

# Upward Bound Program New Student Application *2017-18*

WE BELIEVE IN YOU WE BELIEVE IN YOU WE BELIEVE IN YOU WE BELIEVE IN YOU



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**SUPPORT Academic Workshops Tutoring ACT/SAT Prep  
UB Study Hall COLLEGE Visits + Cultural Trips Internships  
Summer Program Career Exploration Community Service  
Help with COLLEGE, Financial Aid, & Scholarship Applications  
Advising Parent Activities COLLEGE CREDIT SUCCESS**



**WAUBONSEE**  
COMMUNITY COLLEGE

**TRIO**  
**UPWARD BOUND**  
A College Completion Program

Thank you for your interest in the Waubonsee Community College Upward Bound Program, a college completion program serving students at East Aurora High School and West Aurora High School, Aurora, IL.

We provide the support and motivation necessary to graduate high school and earn a college degree. Students participate until they graduate from high school and receive all services at no cost. Students are not required to attend Waubonsee Community College.

**Year-round services offered include:**

- Tutoring in mathematics, science, English, social sciences, and foreign language;
- Academic, personal development, and college readiness workshops;
- Opportunities to earn college credit;
- Career exploration activities and internship opportunities;
- Academic advising and individual assistance with the college admissions and financial aid process;
- College visits, cultural enrichment activities, and special events;
- An optional six-week academic summer program on the Waubonsee Sugar Grove campus.

Admission decisions are based on a careful review of the New Student Application, academic records, recommendation letters, and family interview.

To be eligible, a student must be a citizen, national, or permanent resident of the United States and enrolled (or planning to enroll) at East Aurora High School or West Aurora High School, Aurora IL.

Please feel free to contact me or another staff member if you have questions or need assistance.



Robert Cook, M.S.Ed  
TRIO Upward Bound Manager  
rcook@waubonsee.edu

## Application Process

**STEP 1** - Complete and submit the New Student Application and attach the following documents:

- Unofficial transcript or most recent grade report;
- Copy of student's Birth Certificate;
- Copy of student's Social Security Card; and
- Signed and dated copy of parent / guardian's federal tax return for the previous calendar year (Form 1040, 1040A, or 1040EZ).

**STEP 2** - Once your application is processed, we will contact you to schedule a family interview. Flexible scheduling and bilingual staff are available.

**STEP 3** - New students must successfully complete a 10-60 day observation period before being admitted into the program. *Students are expected to participate until they graduate high school, and maintain academic and participation standards.*

Applications not completed within thirty days will be destroyed.

Applications may be submitted in person, or mailed to:

Waubonsee Community College  
**Upward Bound Program**  
East Aurora High School – Room 201  
West Aurora High School – Nexus

Waubonsee Community College  
TRIO Upward Bound Manager  
Route 47 at Waubonsee Drive  
Sugar Grove, IL 60554

(630) 299-8155 – UB **EAHS** Office  
(630) 301-6560 – UB **WAHS** Office  
upwardbound@waubonsee.edu  
waubonsee.edu/upwardbound

Upward Bound is funded by the U.S. Department of Education and is a department within Student Development at Waubonsee Community College.



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# New Student Application 2017-18

## Section 1 – Student Information

Student Name: \_\_\_\_\_ Today's Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
*Last First Middle Month Day Year*

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender:  Male  
*Month Day Year*  Female

EA / WA Student Number: \_\_\_\_\_ WCC X Number: \_\_\_\_\_  
*If unknown leave blank*

Home Address: \_\_\_\_\_  
*Street Address Apartment / Unit No. City State Zip*

Telephone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
*Home Phone Cell Phone*

E-mail Address: \_\_\_\_\_

School Currently Attending: \_\_\_\_\_ Current Grade Level:  8  9  10  11  12

School Counselor: \_\_\_\_\_

Do you have an Individualized Education Program (IEP) or a Section 504 Plan?  Yes  No  
**If yes, please attach a complete copy including the most recent review.**

This information is requested to comply with federal and state laws. Your response will not affect consideration of your application.

Ethnic Background:  
Are you Hispanic or Latino?  Yes  No

Check one or more of the following race/ethnicity groups with which you identify:

American Indian/ Alaska Native  Black/ African American  Asian  White  Native Hawaiian/ Other Pacific Islander  \_\_\_\_\_  
*other not listed*

Is English your native language?  Yes  No  
If no, please list your native language: \_\_\_\_\_

Are you a U.S. citizen?  Yes  No

If not, are you a Permanent Resident of the U.S., or have you applied for Permanent Residency?  Yes  No

**If yes, please attach a copy of form(s).**

Are you interested in participating in the optional six-week academic summer program on the Waubensee Sugar Grove campus?

Yes  No  Not Sure

**Staff Use Only**  
Received: \_\_\_\_\_



## Section 2 – Student Essay

The student essay is an important part of the selection process because it gives us more insight into who you are. Take time to think about the questions. Create an outline, write a good first draft, and ask your teacher or a friend to take a second look.

In the space below or on a separate typed sheet, please answer the following questions in essay format.

- 1) Why are you applying to the Waubensee Upward Bound Program?
- 2) What are your academic strengths and challenges?
- 3) What are your career interests?
- 4) Why should we accept you?

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## Section 3 – Student Needs Survey

*Please select the areas you would like assistance with.*

- Tutoring     Finding your College FIT     Financial Aid & Scholarships     Choosing Courses     Goal Planning  
 Career Exploration     Time Management     Study Skills & Note Taking     Public Speaking     Test Preparation  
 Improving your Grades     \_\_\_\_\_

*Other not listed*

# New Student Application 2017-18

## Section 4 – Parent / Guardian Information

<b>Mother / Guardian</b>			
_____ <i>Last</i>	_____ <i>First</i>	_____ <i>Middle</i>	_____ <i>Cell Phone</i>
_____ <i>E-mail Address</i>		_____ <i>Employer</i>	_____ <i>Occupation</i>
Have you received a Bachelor's degree? <input type="checkbox"/> Yes <input type="checkbox"/> No			

<b>Father / Guardian</b>			
_____ <i>Last</i>	_____ <i>First</i>	_____ <i>Middle</i>	_____ <i>Cell Phone</i>
_____ <i>E-mail Address</i>		_____ <i>Employer</i>	_____ <i>Occupation</i>
Have you received a Bachelor's degree? <input type="checkbox"/> Yes <input type="checkbox"/> No			

## Section 5 – Household / Financial Information

Who does the student live with? <input type="checkbox"/> Mother only <input type="checkbox"/> Father only <input type="checkbox"/> Mother and Father <input type="checkbox"/> Other _____	
Is the student a ward of the state? <input type="checkbox"/> Yes <input type="checkbox"/> No	Does the student reside in foster care or a group home? <input type="checkbox"/> Yes <input type="checkbox"/> No
In the previous 12 months has the family been homeless? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Number of family members in your household (including the applicant)? _____	
What was your family's <b>taxable income</b> for the preceding year? \$ _____	
In the previous 12 months at any time did you receive SNAP, TANF, Housing Voucher, etc.? <input type="checkbox"/> Yes _____ <input type="checkbox"/> No <i>If yes, which?</i>	
If you were not required to file a federal income tax return for the previous calendar year, please submit verification of your nontaxable income. You will also be required to complete an Upward Bound Program Income Verification Form.	

I hereby certify that, to the best of my knowledge, the information furnished is true and complete. I understand that if it is found to be otherwise, it is sufficient cause for dismissal.

\_\_\_\_\_  
*Mother/ Guardian Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Father/ Guardian Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
*Date*



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# New Student Application **2017-18**

## Authorization to Release Information

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
*Last First Middle Month Day Year*

Student Number: \_\_\_\_\_ WCC X Number: \_\_\_\_\_  
*If unknown leave blank*

**I hereby consent release of my secondary and post-secondary academic and student records to the Upward Bound Program.**

**The Upward Bound Program requires my academic information to determine eligibility for admission; for advisement purposes while I am a high school student; annual reporting standards, and to track my progress towards completion of a post-secondary degree.**

**Access to my academic records is required by the Upward Bound Program's funding agency (U.S. Department of Education).**

**Information requested by the Upward Bound Program will include grade and progress reports, attendance and behavioral records, transcripts, standardized test and assessment scores, special education records, enrollment records, financial aid awards, and related material not otherwise listed.**

**I fully understand that the Waubonsee Upward Bound Program will request information for only the purposes mentioned above, and that they will observe my confidentiality through the proper maintenance of records in secured files.**

**For more information, contact the TRIO Upward Bound Manager at (630) 466-6800, upwardbound@waubonsee.edu, or visit waubonsee.edu/upwardbound**

\_\_\_\_\_  
*Student Name Signature Date*

\_\_\_\_\_  
*Parent/ Guardian Name Signature Date*

*Waubonsee Community College does not discriminate based on any characteristic protected by law in its programs and activities.*



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# New Student Application *2017-18*

## Counselor Recommendation

Student Name: _____			
<i>Last</i>	<i>First</i>	<i>Middle</i>	<i>Student Number:</i> _____
<b>I hereby consent release of my secondary academic and student records to the Upward Bound Program.</b>			
_____ <i>Student Name</i>		_____ <i>Signature</i>	_____ <i>Date</i>
_____ <i>Parent/ Guardian Name</i>		_____ <i>Signature</i>	_____ <i>Date</i>

**The student and parent should not write below this line.**

The above named student has applied for admission to the Waubensee Upward Bound Program, a college completion program serving students at East Aurora High School and West Aurora High School. The program assists potential first generation college students who reside in limited income households. Upward Bound provides the support and motivation necessary to graduate high school and earn a post-secondary degree. Students participate until they graduate from high school and receive all services at no cost. Students are not required to attend Waubensee Community College. Upward Bound is funded by the U.S. Department of Education and is a department within Student Development at Waubensee Community College.

For more information, contact the TRIO Upward Bound Manager at (630) 466-6800, upwardbound@waubensee.edu, or visit waubensee.edu/upwardbound

Please assist us in evaluating this student by completing this recommendation form, and attaching a copy of the student's unofficial transcript, most recent standardized test scores, and IEP / Section 504 Plan summary if applicable. You may return the recommendation form and documents to the student for submission, send via e-mail, or interoffice to Waubensee Upward Bound at EAHS / WAHS.

Staff Name: _____	Title: _____
School: _____	
_____ <i>E-mail Address</i>	_____ <i>Office Phone</i>
How long have you known the student? _____	

## Counselor Recommendation Page 2

Current Grade Level: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_ Class Rank: \_\_\_\_\_ / \_\_\_\_\_  
Unweighted

Did the student achieve proficiency in math on the most recent standardized assessment?  Yes  No

Did the student achieve proficiency in reading / language arts on the most recent standardized assessment?  Yes  No

Standardized Assessment: \_\_\_\_\_ Semester / Year: \_\_\_\_\_

What is the students overall academic performance?  Poor  Average  Good  Excellent

What type of curriculum is the student enrolled?

Special Education  Developmental  Regular Only  Regular and Advanced  Advanced

Has the student had any discipline or behavioral issues in the previous 12 months?  Yes  No

If yes, please indicate below and include a copy or summary.

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- Aggressive Behavior  Disobey Staff Directives  Excessive Absences/Tardies  Gang Activity  
 Interference / Disruption of Educational Function  Trespassing  Vandalism / Property Damage / Theft  
 Electronic Device  Misuse of Technology  \_\_\_\_\_

What are the student's habits with regard to attendance and punctuality?

No Issues  Occasional / Monthly Issue  Frequent / Weekly Issue  Daily Issue

What is the student's level of maturity?  Below Average  Average  Above Average  No Opinion

Does the student have an Individualized Education Program (IEP) or a Section 504 Plan?  Yes  No

**If yes, please attach a complete copy including the most recent review.**

Please indicate any academic, personal, or family circumstances we should take into consideration when considering this student's application:

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Recommendation:

Do not recommend  Recommend with reservations  Recommend  Highly recommend

\_\_\_\_\_  
Staff Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Waubonsee Community College does not discriminate based on any characteristic protected by law in its programs and activities.



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# New Student Application 2017-18

## Teacher Recommendation

Student Name: \_\_\_\_\_  
*Last First Middle Student Number:*

**The student and parent should not write below this line.**

The above named student has applied for admission to the Waubensee Upward Bound Program, a college completion program serving students at East Aurora High School and West Aurora High School. The program assists potential first generation college students who reside in limited income households. Upward Bound provides the support and motivation necessary to graduate high school and earn a post-secondary degree. Students participate until they graduate from high school and receive all services at no cost. Students are not required to attend Waubensee Community College. Upward Bound is funded by the U.S. Department of Education and is a department within Student Development at Waubensee Community College.

For more information, contact the TRIO Upward Bound Manager at (630) 466-6800, upwardbound@waubensee.edu, or visit waubensee.edu/upwardbound

Please assist us in evaluating this student by completing this recommendation form. You may return the recommendation form and documents to the student for submission, send via e-mail, or interoffice to Waubensee Upward Bound at EAHS / WAHS.

Staff Name: \_\_\_\_\_ Title: \_\_\_\_\_

School: \_\_\_\_\_

\_\_\_\_\_  
*E-mail Address*

\_\_\_\_\_  
*Office Phone*

How long have you known the student? \_\_\_\_\_

What is the students overall academic performance?  Poor  Average  Good  Excellent

What is the student's level of maturity?  Below Average  Average  Above Average

Please select the characteristics that usually describe the student:

- Honest  Responsible  Respectful  Obeys school / class rules  Leader  
 Accepts responsibility for his/her actions  Gets along with others  Positive influence  
 Completes and submits assignments on time  Arrives to class on time and prepared to work  
 Shows initiative  Seeks out assistance  Actively participates in class  Appropriate behavior in class

## Teacher Recommendation Page 2

How would you describe the student in the following areas?

- |                              |  |                                  |  |
|------------------------------|--|----------------------------------|--|
| <b>Critical thinking</b>     | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |
| <b>Problem solving</b>       | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |
| <b>Decision making</b>       | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |
| <b>Persistence</b>           | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |
| <b>Work ethic</b>            | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |
| <b>Teamwork</b>              | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |
| <b>Organizational skills</b> | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |
| <b>Time management</b>       | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |
| <b>Prioritization</b>        | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |
| <b>Creativity</b>            | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |
| <b>Communication</b>         | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |

Please indicate any academic, personal, or family circumstances we should take into consideration when considering this student's application:

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Recommendation:

- Do not recommend     Recommend with reservations     Recommend     Highly recommend

\_\_\_\_\_  
*Staff Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

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## Teacher Recommendation Page 2

How would you describe the student in the following areas?

- |                              |  |                                  |  |
|------------------------------|--|----------------------------------|--|
| <b>Critical thinking</b>     | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |
| <b>Problem solving</b>       | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |
| <b>Decision making</b>       | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |
| <b>Persistence</b>           | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |
| <b>Work ethic</b>            | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |
| <b>Teamwork</b>              | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |
| <b>Organizational skills</b> | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |
| <b>Time management</b>       | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |
| <b>Prioritization</b>        | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |
| <b>Creativity</b>            | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |
| <b>Communication</b>         | <input type="checkbox"/> Below Average | <input type="checkbox"/> Average | <input type="checkbox"/> Above Average |

Please indicate any academic, personal, or family circumstances we should take into consideration when considering this student's application:

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Recommendation:

- Do not recommend     
  Recommend with reservations     
  Recommend     
  Highly recommend

\_\_\_\_\_  
Staff Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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