

**MINUTES**  
**WAUBONSEE COMMUNITY COLLEGE**  
**Board of Trustees**  
**Policy Committee Meeting**

February 17, 2025

**I. Convene Open Session**

A Policy Committee meeting of the Board of Trustees of Waubonsee Community College, Community College District 516, Kane, Kendall, DeKalb, LaSalle, and Will Counties, IL, convened at 4:05 p.m. on Monday, February 17, 2025, at the Aurora Downtown Campus, 18 S. River Street, Room 162, Aurora, IL.

Roll call found the following Board of Trustees Policy Committee members present: Rick Guzman, Daniel Jaquez, Stacey Ries, and Tina Willson; Board of Trustees non-committee member present: Ashley Hatcher; and staff members present: Dr. Brian Knetl, John Bryant, Mary Baccheschi, and Terence Felton.

**II. Public Comment**

A. General Public Comment

**III. Approval of Meeting Minutes**

A. July 17, 2024 Policy Committee Meeting Minutes

The Policy Committee, on a motion by Ms. Ries and seconded by Mr. Guzman, unanimously approved the July 17, 2024 Policy Committee meeting minutes.

**IV. Policy Review and Discussion**

A. Review of Current and New Board Policies Discussed at Previous Policy Committee Meetings

Dr. Brian Knetl shared updated draft versions of several policies for further discussion and review with the Policy Committee: revised Board Policy 1.050.XX – Membership of the Board; revised Board Policy 1.050.XX – Staff Support of the Board; and new Board Policy 1.050.XX – Honorary Recognitions by the Board. It is anticipated the revised and new policies will be presented for approval at the March 19, 2025 Board meeting.

B. Board Policies for Review at a Future Policy Committee Meeting

Dr. Knetl commented that several policies previously discussed will be reviewed again at a future Policy Committee meeting: Board Policy 1.050.05 – Standards of Practice; Board Policy 1.100.06 – Remote Attendance; and Board Policy 1.100.XX – Duties and Powers of the Board.

**IV. Policy Review and Discussion (continued)**

**C. Other Policies for Discussion and Review**

Dr. Knetl reviewed Board Policy 1.050.04 – Committee Appointments, and several recommendations for revisions were requested by the Policy Committee.

John Bryant, Interim Vice President of Finance and Administration, shared a revised draft version of Board Policy 2.050.04 – Investment of College Funds with recommendations for changes as proposed by PMA Asset Management. It is anticipated the updated policy will be presented for approval at the February 19, 2025 Board meeting.

Terence Felton, Chief Information Officer, presented draft language and supporting guidelines for a new Board policy regarding the appropriate use of artificial intelligence at the College. Additional discussion will be held at a future Policy Committee meeting.

Mr. Guzman departed the meeting at 5:18 p.m.

Dr. Knetl discussed the development of a new Board policy regarding the handling of requests pertaining to free expression/expressive activities, such as displaying ceremonial flags on campus. In addition to a policy, the committee suggested the need to also establish protocols and guidelines at the College. Additional discussion will be held at a future Policy Committee meeting.

**V. Other**

**A. Future Board Policy Committee Meetings**

The next Policy Committee meetings are scheduled for March 5, 2025, March 25, 2025, and May 14, 2025. A representative from Robbins Schwartz, as general counsel to the College, is expected to attend the next Policy Committee meeting to assist in the discussions and provide guidance regarding new and revised policies.

**VI. Adjournment**

The committee, on a motion by Mr. Jaquez and seconded by Ms. Ries, unanimously voted to adjourn the meeting at 5:46 p.m.

 3-25-2025  
Mary Baccheschi, Clerk of the Board