

MINUTES
WAUBONSEE COMMUNITY COLLEGE
Board of Trustees
Policy Committee Meeting

July 17, 2024

I. Convene Open Session

A Policy Committee meeting of the Board of Trustees of Waubonsee Community College, Community College District 516, Kane, Kendall, DeKalb, LaSalle, and Will Counties, IL, convened at 3:36 p.m. on Wednesday, July 17, 2024, in the Academic and Professional Center Room 110D, Route 47 at Waubonsee Drive, Sugar Grove, IL.

Roll call found the following Board of Trustees Policy Committee members present: Daniel Jaquez, Stacey Ries, and Tina Willson; Board of Trustees Policy Committee member absent: Rick Guzman; Board of Trustees non-committee member present: Ashley Hatcher; and staff members present: Dr. Brian Knetl, Dr. Anthony Ramos, Dr. Toya Webb, Mary Baccheschi, Kim Caponi, Dr. Jeanne McDonald, and Michele Needham.

II. Public Comment

A. General Public Comment

III. Approval of Meeting Minutes

A. June 24, 2024 Policy Committee Meeting Minutes

The Policy Committee, on a motion by Ms. Ries and seconded by Mr. Jaquez, unanimously approved the June 24, 2024 Policy Committee meeting minutes.

IV. Policy Review and Discussion

A. Review of Revised Board Policy 1.050.XX – Membership of the Board

Dr. Brian Knetl shared a draft version of Board Policy 1.050.XX – Membership of the Board that reflects new language in this revised policy as discussed at the June 24, 2024 Policy Committee meeting.

B. Review of Revised Board Policy 1.050.XX – Staff Support of the Board

Dr. Knetl shared a draft version of Board Policy 1.050.XX – Staff Support of the Board that reflects new language in this revised policy as discussed at the June 24, 2024 Policy Committee meeting.

IV. Policy Review and Discussion (continued)

C. Review of New Board Policy 1.050.XX -- Honorary Recognitions by the Board

Dr. Knetl shared a draft version of Board Policy 1.050.XX – Honorary Recognitions by the Board that reflects language in this new policy as discussed at the June 24, 2024 Policy Committee meeting.

Dr. Knetl advised that it is anticipated these updated policies will be presented for approval at the August 21, 2024 board meeting.

D. Review of Board Policy 1.050.05 – Standards of Practice

Dr. Knetl shared the current Board Policy 1.050.05 – Standards of Practice for the board to review as part of the comprehensive review of the Board Policy Manual, and several recommendations for revisions were requested.

E. Review of Revised Board Policy 1.050.XX – Duties and Powers of the Board

Dr. Knetl shared a draft version of Board Policy 1.050.XX – Duties and Powers of the Board that reflects new language in this revised policy as discussed at the June 24, 2024 Policy Committee meeting.

Following the discussion of several revised, current, and new board policies, Dr. Knetl shared information regarding an option to invite Jim Reed, Executive Director of the Illinois Community Colleges Trustees Association, to Waubonsee to facilitate a retreat with the Board of Trustees. Mr. Reed would assist with the comprehensive review of our current Board Policy Manual, then provide feedback and share best practices for developing policies, defining the board's role, and help answer questions. A possible date for the retreat would be September 25, 2024, which is the date of the next scheduled Policy Committee meeting.

F. Review of Revised Board Policy 1.100.XX – Remote Attendance

Dr. Knetl shared a draft version of Board Policy 1.100.XX – Remote Attendance that reflects new language in this revised policy as discussed at the June 24, 2024 Policy Committee meeting.

G. Update of Board Policy 3.170.01 - Harassment, Sexual Harassment, Discrimination and Sexual Misconduct Update

Michele Needham, Executive Director of Human Resources, shared an update regarding new Title IX regulations that will go in effect on August 1, 2024; however, new information regarding an injunction filed against the Department of Education has forced us to pause on implementing this new policy, effective August 1, 2024, until further notice.

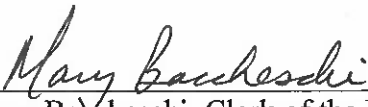
V. **Other**

A. **Future Policy Committee Meetings**

The next Policy Committee meetings are scheduled for September 25, 2024 (which may be used for the Board of Trustees retreat instead) and November 13, 2024.

VI. **Adjournment**

The committee, on a motion by Mr. Jaquez and seconded by Ms. Ries, unanimously voted to adjourn the meeting at 4:13 p.m.

 2-17-2025

Mary Baccheschi, Clerk of the Board