

ADDENDUM 1

Date: September 4, 2024

Pages: 2 Pages

PROJECT NUMBER: 08-24-003

PROJECT: Civil Engineering RFQ

DUE: Thursday, September 12, 2024 at 1:00 p.m.

This addendum does not change the due date or time.

Respondent must acknowledge receipt of this addendum with their submittal.

QUESTIONS

1. Do you expect to award to one firm or split between multiple firms?
 - a. It is the college's intent to award to a single firm.
2. What are the BEP requirements for the RFQ?
 - a. *The Purchasing Manager has requested clarification from the State of Illinois' Council of Equity and Inclusion and will provide an answer as soon as it is received. While we wait for an answer:*
 - i. The state's requirements for bids and proposals are 30% BEP, with 50% of that to be issued to woman-owned firms.
 - ii. Provide information on any subconsultants that meet the BEP certification.
3. Do we need to provide documents for the minimum qualifications in an appendix (CDB prequalification letter, design firm license, copy of P.E. licenses, State Board of Elections registration, and Certificate of Good Standing with the State of Illinois)?
 - a. Yes
4. Are the two project examples requested under preferred qualifications to be included in item 5 of the Response Requirements and Format or separately?
 - a. Item 5 of the Response Requirements
5. Do the three references in item 9 of the Response Requirements and Format need to be different from the references listed on project examples?
 - a. No
6. Since there is not a specific project scope, should we include all the proposed subconsultants on our team in both the Utilization Plan and Good Faith Effort?
 - a. Yes, if they are certified with the state's BEP.
7. Are you looking or can we provide additional services outside of CE? What if we have other A/E services within our firm?
 - a. At this time, we are only considering Civil Engineering. The college is not releasing a QBS for A/E services at this time.

8. Will you provide a copy of the review meeting sign-in sheet?
a. Yes. See below.



Firms may leave a business card with the Purchasing Manager

Date: August 28, 2024 at 2:00 p.m.
Location: Student Center, Room 106
Pre-Bid Meeting: 08-24-003 Civil Engineering Services RFQ

The following people were present for this meeting.

(PLEASE PRINT CLEARLY)

Contact Name:	Company:	Email Address:	Prime	Subcontractor
DOUGLAS LEEDY	LARSEN ENGINEERING, INC.	DLEEDY@LARSENENR.COM	X	
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HALLAN DOLANSKI	IMES	HALLAN.M.DOLANSKI@IMESCORP.COM	X	
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David Jay	VALDES A&E	djay@valdeseng.com	X	
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