



WAUBONSEE
COMMUNITY COLLEGE



VETERAN Student Handbook

2/25

www.waubonsee.edu/veterans

**Waubonsee
Community College**
Financial Aid Office
Veteran Services

Sugar Grove Campus
Route 47 at Waubonsee Drive
Sugar Grove, IL 60554
Office: (630) 466-5774
Fax: (630) 906-4846

Financial Aid questions:
financialaid@waubonsee.edu

Veterans Aid or Advising questions:
veteranscertifications@waubonsee.edu
www.waubonsee.edu/veterans

For assistance with getting started,
academic advising, benefit/referral
information, and the evaluation of
military training for college credit,
please contact:

Carlos Suarez
*Senior Veterans Academic and
Career Advisor*
Student Center, Room 282
Office: (630) 466-2361 ex. 2366
csuarez@waubonsee.edu

For assistance with financial aid and
veterans' benefits, please contact:

Lindsay Janssen
Financial Aid Veterans' Coordinator
Student Center, Room 244
Office: (630) 466-5774 ex. 6847
ljanssen@waubonsee.edu

TABLE OF CONTENTS

Quick References and Resources	3
Reviewing Prior Credit and Testing	4
Federal Veterans Benefits at Waubonsee	5-6
State of Illinois Tuition Waivers for Veterans and Their Dependents	7-8
How to Use Your Federal and/or State Benefits at Waubonsee	9-10
Guest Students/Concurrent Enrollment	11
Withdrawal Due to Call to Active Duty	11-12
Non-Attendance Due to Military Service and Student Account Appeal Process	13
Veterans Satisfactory Academic Progress Policy and Appeal Process	14
Academic Resources	15

QUICK REFERENCES AND RESOURCES

Paperwork WCC Financial Aid will need from you:

- ✓ DD-214 if using Chapter 33 Post 9/11 GI Bill
- ✓ Certificate of Eligibility (COE) for federal veteran benefits
- ✓ Completion of the WCC Veterans Certification Request Form (VECR)
 - » This document must be completed every semester you wish to use your benefit at Waubonsee Community College. Usage of state grants/tuition waivers (i.e. IVG, ING, and MIA/POW) must be requested before you register for courses by submitting this form.
- ✓ Complete the FAFSA online at www.studentaid.gov.

Waubonsee Community College Contacts:

Admissions	(630) 466-5756
Registration & Records	(630) 466-2370
Academic & Career Advising	(630) 466-2361
Tutoring	(630) 466-2408
TRIO/Student Support Services	(630) 466-5767
Access Center for Disability Resources	(630) 466-2564

VA & DoD Hotlines

VA Education Office	(888) 442-4551
VA Healthcare Office	(877) 222-8387
All other VA Benefits	(800) 827-1000
VA Debt Hotline	(800) 827-0648
W.A.V.E (Verify Attendance)	(877) 823-2378
DoD Direct Veterans Hotline	(800) 497-6261
Veterans Crisis Line	Dial 988, press 1
Kendall County VA Office (VACKC)	(630) 553-8354
Kane County VA Office	(630) 232-3550
DuPage County Vet Center	(630) 585-1853 or (877) 927-8387

Useful Websites

Waubonsee Veterans Information	www.waubonsee.edu/veterans
VA Education and Application (VONAPP)	www.va.gov
Apply for Federal Student Aid	www.studentaid.gov
<i>Waubonsee School Code: 006931</i>	
Other VA Education Funding Options	www.benefits.va.gov/benefits
National Center for PTSD	www.ptsd.va.gov
eBenefits	www.ebenefits.va.gov
Military.com	www.military.com



Connecting with Other WCC Veterans

The Waubonsee Community College Veterans' Club serves to connect military affiliated students on campus and to provide opportunities for camaraderie between individuals with similar backgrounds and experiences. The group also serves as a peer network, sponsoring monthly social gatherings. To learn more, contact Student Life at (630) 466-2369 or reach out to the club via email at VeteransClub@waubonsee.edu

SALUTE Veterans National Honor Society

SALUTE Veterans National Honor Society recognizes the hard work and dedication to higher education by American military and veteran students. Those selected for induction must have completed 12 semester hours with an overall GPA of 3.00. There is a minimal one-time membership fee and a formal induction ceremony for new members.

Members of SALUTE will be eligible to wear a red/white/blue honor cord during their graduation ceremony and will receive a national SALUTE challenge coin and certificate of achievement.

New Students

If you are new to Waubonsee Community College, it is important that you complete a [New Student Application](#). The completion of this form generates your Waubonsee X-number or student ID number. Your X-number is used to log in to your mywcc account to access registration and financial information pertaining to your file. You can complete an admissions form by going to www.waubonsee.edu/admissions and clicking on the Enroll tab.

REVIEWING PRIOR CREDIT AND TESTING

Evaluation of Prior College Credit

Waubonsee will need official transcripts from all of your previous colleges and universities. Have them sent to:

Registration and Records
Waubonsee Community College
Route 47 at Waubonsee Drive
Sugar Grove, IL 60554

The Registration and Records Office will evaluate your prior coursework and post applicable transfer credit as transcripts come in. You will receive an email from transfercredit@waubonsee.edu after each transcript has been evaluated. Please note, the evaluation can take up to four weeks.

Evaluation of Military Training

Military Basic Training – You may be granted a total of four semester hours of credit as a result of your basic training (three credits in health education and one credit in physical education).

Required documentation for review includes;

- Evaluation of Military Basic/Occupational Training Request for Evaluation Form
 - www.waubonsee.edu/veterans
- VA Form DD-214
 - Separation Record or Certificate of Completion (available at www.archives.gov)

Military Occupational Training – You may be granted credit for training if it is equivalent to a Waubonsee course.

Required documentation for review includes;

- Evaluation of Military Basic/Occupational Training Request for Evaluation Form
 - www.waubonsee.edu/veterans
- Official Joint Services Transcript or Community College of the Air Force transcript

For more information on this process, please visit

www.waubonsee.edu/veterans

FEDERAL VETERANS BENEFITS AT WAUBONSEE

Out of State/Out of District Students: In-district tuition and fees will be applied to students using Federal veterans benefits.

Chapter 33 – Post 9/11 GI Bill®

Individuals who served a minimum of 90 days on active duty after September 10, 2001, are eligible for educational assistance under the Post 9/11 GI Bill. Chapter 33 will pay applicable tuition and fee charges, provide a book stipend paid to the student, and a monthly basic allowance for housing based on E-5 with dependent criteria. The amount of funds released for each category is dependent on the veteran's level of entitlement for Chapter 33. For those whose last discharge date was on or after January 1, 2013, the 15-year limitation on benefit usage has been removed (Forever GI Bill).

Dependents: Dependents of eligible service members could qualify for transferred entitlement of Chapter 33 benefits. The determination for transferability is made by the Department of Defense (DOD) and requires prior approval before Waubonsee will submit enrollment information to the VA.

Chapter 30 – Montgomery GI Bill – Active Duty

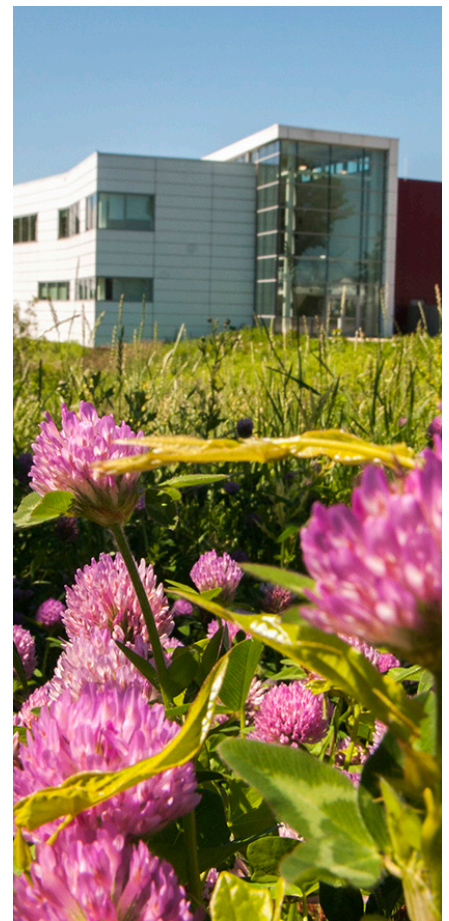
The Chapter 30 – Active Duty GI Bill provides up to 36 months of education benefits to eligible veterans. Monthly benefits are paid directly to the veteran.

Chapter 31 – Veteran Readiness and Employment (VR&E)

Veteran Readiness and Employment is available to veterans who have been determined eligible by the U.S. Department of Veterans Affairs to have a service-connected disability rating of at least 10%, or a memorandum rating of 20% or more from the Department of Veterans Affairs. Chapters 31 will pay the campus for tuition, fees, books and supplies, and a monthly allowance for housing will be paid to the student.

For additional information on this benefit visit

www.va.gov/careers-employment/vocational-rehabilitation/eligibility/



Funding for CLEP Testing

If you are an eligible veteran, you can receive full reimbursement for CLEP exams and applicable administration fees from the U.S. Department of Veterans Affairs.

Veterans must pay for testing upfront and request reimbursement for all fees by submitting a VA claim form.

For additional information on this process visit

www.va.gov

Chapter 1606 – Montgomery GI Bill - Selected Reserve

Service members of the Selected Reserve can apply for this benefit that provides a monthly educational assistance allowance based on enrollment status for 36 months of entitlement. Selected Reserve service branches include Army Reserve, Navy Reserve, Air Force Reserve, Marine Corps Reserve, Coast Guard Reserve, Army National Guard, and Air National Guard.

Chapter 35 – Survivors’ and Dependents’ Educational Assistance

Chapter 35 provides 36 months of full-time or equivalent educational benefits for the spouse or child(ren) of a veteran who dies or is permanently and totally disabled as a result of a service-connected disability, or a spouse or child of a veteran who has been listed as a POW or MIA for a period of 90 days. The monthly benefit is paid directly to the survivor or dependent.



Federal VA Educational Benefits - Things You Need to Know

All federal VA educational benefit recipients:

- It is important to successfully complete all courses. Drops, withdrawals, incompletes and failing grades could create a debt for you with the VA and/or Waubonsee. Debts created by the circumstances previously mentioned will be your responsibility to pay. If mitigating circumstance led to your reduction in hours for a semester, notify the VA. Failure to notify the VA will result in a debt effective the first day of the enrollment period. Questions regarding your debt should be directed to VA Education at 1-888-442-4551 or VA Debt Management at 1-800-827-0648.
- The VA will always pay in arrears (back pay), and your first payment for a semester will only include the two weeks you attended in the month the semester began.
- Waubonsee is not able to certify enrollment in distance/online remedial courses.

Chapter 33 recipients:

- Waubonsee Community College does not submit tuition and fee charges to the VA until after the 16-week 100% tuition refund period has passed. You will continue to see a balance on your student account until payment has been received by the campus. If you are also a financial aid recipient, this will delay the receipt of credits from the application of aid to your student account.

STATE OF ILLINOIS TUITION WAIVERS FOR VETERANS AND THEIR DEPENDENTS

Illinois Veterans Grant (IVG)

The program is available through the Illinois Student Assistance Commission (ISAC). The grant pays tuition and the per credit hour student fee here at Waubonsee. Any additional fees billed to your student account cannot be billed to IVG.

Once approved by ISAC, recipients may receive up to 120 units of eligibility, which is equivalent to four full-time years of enrollment at an Illinois public college or university. IVG cannot be used towards non-credit courses at Waubonsee Community College.

To be eligible for IVG, you must:

- Meet one of these criteria:
 - Have served at least one year of federal active duty.
 - Regardless of length of service,
 - » Have served in a foreign country in a time of hostilities in that country; or
 - » Have been medically discharged for service related reasons; or
 - » Have been discharged prior to August 11, 1967.
- Satisfy Illinois residency requirements set by ISAC.
- Have an honorable discharge status.
- Not be in default on any federal student loan, nor owe any grant overpayments.
- Maintain Satisfactory Academic Progress.

Illinois National Guard Grant (ING)

The program is available through the Illinois Student Assistance Commission (ISAC). The grant pays tuition and the per credit hour student fee here at Waubonsee. Any additional fees billed to your student account cannot be billed to ING.

Once approved by ISAC, recipients who have completed less than 10 years of service may receive up to 120 units of eligibility, which is equivalent to four full-time years of enrollment at an Illinois public college or university. Recipients who have completed 10 or more years of service may receive up to 180 units of eligibility, or six full-time years of enrollment at an Illinois public college or university. ING cannot be used towards non-credit courses at Waubonsee Community College.

To be eligible for ING, you must:

- Be an Illinois National Guard member as defined by ISAC.
- Have completed at least one year of service in the Illinois National Guard.
- Not be in default on any federal student loan, nor owe any grant overpayments.
- Maintain Satisfactory Academic Progress.

Deceased, Disabled, and MIA/POW Veterans' Dependents Scholarship (MIA/POW)

The program is available through the Illinois Department of Veterans Affairs (IDVA). The grant pays tuition and the per credit hour student fee here at Waubonsee. Any additional fees billed to your student account cannot be billed to MIA/POW.

Once approved by IDVA, recipients may receive up to 120 points of eligibility, which is equivalent to four full-time years of enrollment at an Illinois public college or university. MIA/POW cannot be used towards non-credit courses at Waubonsee Community College.

To be eligible for MIA/POW, you must:

- Be a dependent of a veteran whose status is or has been one of the following:
 - » Missing in Action (MIA)
 - » Prisoner of War (POW)
 - » Rated by the U.S. Department of Veterans Affairs as being 100% permanent and totally disabled by service connected causes or due to unemployability; or
 - » Killed in service or died as a result of a service-connected disability.
- Satisfy Illinois residency requirements set by IDVA.
- Maintain Satisfactory Academic Progress.

Military Tuition Assistance

Tuition Assistance (TA) is a Department of Defense (DOD) program. TA rules vary between military branches and units (i.e. active, reserve, or National Guard). Service members are able to use a Federal VA Education benefit in combination with TA.

To get started, the service member will need to initiate the application process through the education center for their branch of service. TA authorizations must be approved at least seven days prior to the start of the class. Once approved, submit a copy of the TA authorization to the Financial Aid Office at WCC for processing.

STATE WAIVER UNIT/CREDIT CONVERSATION CHART (*IVG and ING*)

HOURS TAKEN	UNITS USED
0-2.99 hours	1 unit
3-5.99 hours	3 units
6-8 hours	6 units
9-11 hours	9 units
12+ hours	12 units

STATE WAIVER POINT/CREDIT CONVERSATION CHART (*MIA/POW*)

HOURS TAKEN	POINTS USED
1 hour	1 point
2 hours	2 points
3 hours	3 points
4 hours	4 points
5 hours	5 points
6-8 hours	6 points
9-11 hours	9 points
12+ hours	12 points

HOW TO USE YOUR FEDERAL AND/OR STATE BENEFITS AT WAUBONSEE

Apply for Benefits

Federal and state benefits can be used during the same semester for those who qualify for both. Separate applications must be completed for each benefit. Once approved for a benefit, submit a copy of your eligibility letter to the Financial Aid Office.

Federal

If you have never applied for federal VA education benefits before or are looking to change your current benefit, you will need to complete the applicable VA Form listed below. Electronic completion can be done at www.va.gov.

- **Chapter 30, 33, or 1606:** *VA Form 22-1990 Application for VA Education Benefits*
- **Chapter 33 Fry Scholarship or Chapter 35:** *VA Form 22-5490 Dependents' Application for VA Education Benefits*
- **Chapter 31:** *VA Form 28-1900 Vocational Rehabilitation for Claimants with Service-Connected Disabilities*

If you have used federal VA education benefits at another institution previously, complete VA Form 22-1995 Request for Change of Program or Place of Training to update your home school with the VA.

State

If you believe you may be eligible for a state benefit (IVG, ING, or MIA/POW Scholarship), you must apply by submitting your application to the Illinois Student Assistance Commission (ISAC). Applications can be found at www.isac.org/

FYI Guard Members: *If you apply for the Illinois National Guard Grant (ING), you will need to reapply every academic year to continue your eligibility. New applications are available every summer.*

Select a Degree

Students must be degree seeking in order to use federal benefits.

- If you are a new student at Waubonsee or returning after a two-year absence, visit www.waubonsee.edu/admission and click on the Enroll tab to complete either a new student application or a returning student application.
- If you are a current student at Waubonsee, review your major in your mywcc account. If updates need to be made, complete the Change of Major Request in mywcc or with the Registration and Records Office.



ROTC Transfer Option

U.S. Army Reserve Officers' Training Program (ROTC) provides college students who graduate with a bachelor's degree the opportunity to become commissioned officers in the U.S. Army, the Army National Guard, and the U.S. Army Reserve. Waubonsee students, cross-enrolled with the Northern Illinois University (NIU) Army ROTC program, can complete the first two years of military science classes at NIU, which count as electives in an Associate of Arts or Science degree at Waubonsee.

For more information, please contact NIU Department of Military Science at:
1050 Lucinda Avenue
Dekalb, IL 60115
Phone: (815) 752-7682
Email: NIU_ROTTC@niu.edu

Submit a Veteran's Enrollment Certification Request (VECR)

This form, found in your *mywcc* account on the Veterans Services page, must be completed every semester you wish the Financial Aid Office to certify your federal benefit (i.e. Chapter 30, 33, 31, 1606, and 35), and/or apply your state benefit funding (IVG, ING or MIA/POW). If you are using dependent benefit Chapter 35, please include the social security number of the veteran and your payee code on your VECR. This information is considered your VA file number and is required for processing.

***FYI for benefit recipients:** This form **MUST** also be submitted when you add or drop courses after your semester has been certified. Failure to notify our office in a timely manner could result in a higher overpayment.*

Verify Your Enrollment

Students using Chapter 30, Chapter 33, Chapter 35, and Chapter 1606 must verify attendance through the VA at the end of every month before payment is issued.

- **Chapter 30 and 1606:** Verification of attendance is completed through the VA's W.A.V.E system online at www.gibill.va.gov/wave or by phone at 1-877-823-2378.
- **Chapter 33 and 35:** Verification of attendance is completed online at <https://ask.va.gov>, by phone at 1-888-442-4551, by email, or through text after opting into that feature.

The VA will notify you about your enrollment verification options after they receive the initial certification of enrollment from Waubonsee.

Make Payment Arrangements for any Remaining Balance After Benefits

Federal and state benefits may not cover all expenses on your student account. Consider completing the **Free Application for Federal Student Aid (FAFSA)** at www.studentaid.gov to determine your eligibility for additional aid. Completion of the FAFSA and subsequent awarding of grants, work-study, and/or loans can help defray costs if the VA is delayed in payments for things like books, transportation, and/or living expenses.

Waubonsee School Code: 006931

GUEST STUDENTS/CONCURRENT ENROLLMENT

A “guest” student as defined by the VA is a student who isn’t matriculated at Waubonsee Community College and is pursuing a degree at another college or university. Students attending Waubonsee under a guest status who would like to use their federal benefit will need to contact their home institution and request a Guest Letter be forwarded to a Waubonsee VA School Certifying Official.

Other deliverables that must be submitted to the Financial Aid Office at WCC include:

- ✓ A Veterans Enrollment Certification Request (VECR)
 - ✓ Your most recent Certificate of Eligibility
-

WITHDRAWAL DUE TO CALL TO ACTIVE DUTY

The following procedures are for students who are enrolled in classes and who are members of the National Guard, Reserves, or active duty United States military that have been called to serve with their military units. Students may elect either option in this situation.

1. *Full refund for complete withdrawal*

- a. In accordance with Illinois Statute (330 ILCS 60/5.2), students who are called to active military service can receive a refund of tuition and fees, applicable to their registration, when called to duty for a period of 7 or more consecutive days.
- b. Eligible students should first withdraw from the affected course(s) and complete the Student Account Appeal Form, which is available in the *mywcc* portal, and attach a copy of their orders.
- c. Withdrawn students will receive a notation on their official transcript that reflects that the withdrawal is due to military service.

2. *Remain enrolled in classes for current term*

- a. Complete course requirements early
 - i. Students make individual arrangements with instructors
 - ii. Course work is completed prior to reporting for duty
 - iii. Earned final grades are reported by the instructors at end of term
- b. Request an incomplete grade - A grade of I signifies incomplete coursework and is assigned at the discretion of the instructor when unusual circumstances prevent a student from completing course requirements by the end of the term. The student and instructor will agree upon specific timeframes and procedures for completing the course based on the college’s incomplete guidelines (*See “Incomplete Grades” in Waubonsee Catalog*) Students who select an incomplete grade are not eligible for a textbook refund. The usual textbook buy back policies are available.

Students Using Military Benefits and/or Receiving Financial Aid

Students must contact the School Certifying Official in the Financial Aid Office to determine how their Federal Student Aid and military benefits could be affected due to their withdrawal.

1. The School Certifying Official will notify the Department of Veterans Affairs (VA) about withdrawals and last dates of attendance for students who are receiving federal benefits.
2. If the student withdraws from all classes in a term and had federal financial aid, the “Federal Return to Title IV Policy” applies.

Readmission After Withdrawal - Limited Admission Programs

Higher Education Act of 2008 – Public Law 110-315 ensures entitlement to readmission of military service members returning from more than 30 days of active duty who have completely withdrawn from Waubensee Community College.

1. Limited Admission Programs include:
 - a. Nursing
 - b. Medical Assistant
 - c. Paramedic
2. Readmission requirements apply to those students who perform service under a call to active duty order by Federal authority for a period of more than 30 consecutive days.
3. Readmission requirements apply to those students who have completely withdrawn from an institution.
4. Readmission requirements do not apply to a service member’s absence from class to attend training.
5. The service member who is eligible for readmission will be readmitted into the next class or classes in the service member’s program beginning after the service member provides notice of his or her intent to re-enroll.
6. The cumulative length of absences due to service must not exceed five years.
7. A service member’s eligibility for readmission terminates upon the occurrence of a dishonorable or bad conduct discharge.

Student Account Appeal Process

Tuition refunds are issued based upon the official date of the withdrawal from credit courses. Withdrawals made online through *mywcc* are effective when the transaction is complete. Withdrawals submitted in writing are effective according to the postmark date of the letter or the fax date and time. Full refund of tuition and fees is granted if the college cancels a course. The academic calendar for each semester lists the last day for refunds for 16-week courses. Refund dates for other credit courses are listed on the Registration, Refund and Withdrawal dates chart on the website and in the Student Handbook. The college reserves the right to make the final decision on all refunds.

Students who decide to withdraw from courses because of hardship, such as a military deployment, may request a refund by submitting the Student Account Appeal along with supporting documentation to Registration and Records within 30 days* of the end of the semester. The submission of this form does not automatically result in a refund. Appeals may take up to 4 weeks to be reviewed and decided by the Student Account Appeals Committee. Students are notified of the decision through their Waubensee email.

Textbook Refunds

A full refund for textbooks shall be granted to those students who receive a full tuition refund when a Student Account Appeal has been approved based on being called to active duty or an approved military service-connected withdrawal.

The textbooks must be returned to the bookstore in resaleable condition (i.e. no water damage, broken spines, etc.) within 30 days* of the appeal approval to receive the refund.

**If you are unable to meet either 30 day deadline due to your military obligation, please reach out to the Director of Registration and Records/Registrar at (630) 466-2373.*



NON-ATTENDANCE DUE TO MILITARY SERVICE

In accordance with Illinois Statute (330 ILCS 60/5.2), a service member enrolled in courses and unable, because of his or her military service, to attend classes on a particular day or days, has the right to be excused and to reschedule a course examination administered on the missed day or days.

Additionally, members of the National Guard and Reserve must be excused if their absence is due to required participation in a drill or other military obligation. Members must also be allowed to submit any missed assignments within a reasonable timeframe determined with the instructor. This is in accordance with Public Act 103-0871.

The student and instructor are to determine if the student will be able to successfully complete the course due to missed classes or if the student needs to withdrawal due to military service. A copy of military leave orders must be presented to each instructor prior to their absence(s). Successful completion of the course(s) remains the sole responsibility of the student.

If a student's military service requires them to take a leave of absence (more than 30 consecutive days of active duty), the student should withdraw due to active military service. In accordance with the Higher Education Act 2008; Public Law (110-315), the service member is entitled to be readmitted in the next class or classes in their program after giving notice to reenroll.

Appeal Procedures

A student may submit an Appeal/Reinstatement Request if their benefits have been suspended because they are not meeting Academic Progress Standards. To be approved, the student must meet one of the following:

Appeal – There must be documentable mitigating circumstances, like medical, that affected the academic performance. Failure to provide the required documentation for mitigating circumstances will result in a denial.

Reinstatement – The student can request reinstatement based on a review of their last term of attendance. Students must have completed all courses attempted (no withdrawals or grades of F) earning a minimum of 6 credit hours with a semester GPA of 2.0.

Appeals must be submitted before the semester deadline at the top of the appeal form. The committee will evaluate appeals individually. Students will receive notification of the committee's decision via email within 14 calendar days after the committee receives a fully completed appeal, including any required documentation. The appeals committee's decision is conclusive and final.

VETERANS SATISFACTORY ACADEMIC PROGRESS POLICY

VA Academic Progress Standards

In accordance with the United States Department of Veterans Affairs and State of Illinois regulations, Waubonsee Community College has established minimum academic progress guidelines for all educational benefit recipients. These standards apply to all students receiving federal and state educational benefit funding, and must be met in order for military affiliated students to continue receiving educational benefits.

Grade Point Average Requirement

A benefit recipient must maintain a 2.0 cumulative GPA. Their total academic performance at Waubonsee Community College will be reviewed to determine the cumulative GPA after each academic term.

Note: The complete failure of a semester of full-time enrollment resulting in a 0.0 term GPA will cause the immediate suspension of all benefit usage at Waubonsee.

Evaluation and Academic Progress Statuses

A benefit recipient is evaluated for academic progress when they apply for benefits and at the end of each academic term. This evaluation includes all coursework taken at Waubonsee.

VAPASS - Student is meeting the 2.0 GPA standard. A student not meeting the standard who improves their cumulative GPA will automatically go to VAPASS.

VAWARN - First term the student is not meeting the GPA standard. The student can be certified for benefits while on VAWARN.

VAFAIL - Student is not meeting the GPA requirement after the end of the VAWARN term OR the student attempted a full-time course load and failed ALL courses receiving a term GPA of 0.0. Processing of benefits is suspended.

VAPEAL - Student has appealed their VAFAIL status and the appeal was approved. The student is placed on VAPEAL and must meet a term GPA of 2.0 to retain this status. If the student fails a course while on VAPEAL, the academic progress status will revert back to VAFAIL for the following semester.

ACADEMIC RESOURCES

Access Center for Disability Resources

The Access Center for Disabilities Resources makes educational opportunities accessible through individualized academic accommodations and other services for students with disabilities. Any student with a disability may meet with the Access Center to determine eligibility for academic accommodations.

Accommodations include but are not limited to:

- ✓ Sign language interpreters
- ✓ Readers or audio for exams and quizzes
- ✓ Scribe or writing service
- ✓ Assistive technology
- ✓ Alternative text formats
- ✓ Extended time and/or alternative sites for exams

For more information, contact the Access Center at (630) 466-2564.

TRIO/Student Support Services

TRIO/Student Support Services provides educational support services for eligible Waubonsee Community College students. The program helps students successfully complete their college degree or certificate programs. First generation college students, students who need financial assistance, or students who have a visible or invisible disability and demonstrate a need for academic support may qualify.

For more information, please contact TRIO/Student Support Services at (630) 466-5767.

Tutoring Center

Free tutoring and academic coaching are available to all Waubonsee students. Tutors can support students in more than 200 classes and academic coaches help with time management, study skills, test preparation, and more. You can drop in during the open hours posted on the website or make an appointment with available staff, virtually or in-person. The Tutoring Center is located at Sugar Grove in Collins Hall 144, Aurora DWNTN in Room 215, and on Zoom. Nursing tutoring and academic coaching is available at Aurora Fox Valley as well.

For more information, visit the website, waubonsee.edu/tutoring, or call (630) 466-2408 or email tutoring@waubonsee.edu.



WAUBONSEE

COMMUNITY COLLEGE

